



Sullivan County Government Services Committee

March 7, 2019 AGENDA
9:45 AM

Committee Members:

Catherine Owens, Chair Nadia Rajs, Vice Chair Scott Samuelson Alan Sorensen Mark McCarthy

Call to Order

Comments:

Reports:

1. Cornell Cooperative/Consumer Affairs
2. Sullivan County Community College
3. Purchasing & Central Services
4. Board of Elections
5. County Clerk's Annual Report

Resolution:

1. To authorize the County Manager to sign attestations.

Public Comment

Adjourn



Sullivan County Purchasing & Central Services

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

Purchasing March 2019 Monthly Report

1. BIDS AWARDED:

- **Replacement of Co. Bridge No. 192 (B-18-83)**
R. DeVincentis Construction Binghamton, NY
- **Replacement of Co. Bridge No. 243 & No. 269 (B-18-84)**
ING Civil, Inc. Watervliet, NY
- **Replacement Parts & Supplies for Automotive & Light Duty Trucks (B-19-01)**
 - Fleetpride New Windsor, NY
 - Shakelton Auto & Truck Center Monticello, NY
 - Healey Ford Lincoln, LLC Goshen, NY
 - Arthur Glick Truck Sales Monticello, NY
 - WS Healey Chevy-Buick Inc New Hampton, NY
 - Advance Auto Parts Monticello, NY
- **Replacement Parts & Supplies for Medium and Heavy Duty Trucks (B-19-02)**
 - Fleetpride New Windsor, NY
 - Mid Hudson Mack, Inc Montgomery, NY
 - Stadium International Trucks Binghamton, NY
 - Shakelton Auto & Truck Center Monticello, NY
 - Campbell Freightliner of Orange County Montgomery, NY
 - Advance Auto Parts Monticello, NY
 - Arthur Glick Truck Sales Monticello, NY
 - Healey Ford Lincoln, LLC Goshen, NY

2. RFP'S ISSUED:

- Tele-Medicine Service for Psychiatric Care and Medication Assisted Treatment for Community Services #R-18-20 - Contract Phase
- Sullivan County Transit System Opportunities #R-18-22 - Under Review
- Self-Insured Workers Compensation Claims Administration Services #R-18-24 - Contract Phase
- Request for Qualifications for Engineering and Design Services for a Deep Energy Retrofit for 518 Broadway, Monticello #RQ-18-34 - Awarded

- Local District Foster Family Boarding Home Services for Family Services #R-18-40 - Under Review
- Preparation of Zoning Code Amendments to Implement Recommendations of Grow the Gateway Plan #R-18-46- Awarded
- Phase I-Environmental Assessment for 2 Locations-18 Joyland Road and 26 Hamilton Ave- Under Review
- Host Compliance Services for Sullivan County #R-17-39 - Under Review
- Professional Auctioneer Services for Sullivan County #R-19-01- Under Review
- Loan Services for Planning and Environmental Management #R-19-02- Under Review
- Psychologist Services for the Division of Health and Family Services #R-19-03- Resolution Phase
- Medical Consultant for Public Health Services- #R-19-04-Under Review

3. BIDS ISSUED:

- Cleaning of Leachate Collection Lines at the S. C. Landfill, #B-19-05- Under Review
- Surgical and Sundry, #B-19-06- Under Review
- Automotive, Light & Heavy Duty Replacement Parts- Chrysler (O.EM.)- #B-19-07- Under Review
- Storage Batteries, #B-19-08- Issued
- Stock Medication, #B-19-09- Issued
- Window Replacement at the Government Center, #B-19-10- Issued
- Conventional Chip Sealing of Approximately 23 miles of Various County Roads & Micro-Surfacing Approximately 3 miles, #B-19-11- Issued

4. QUOTES ISSUED/AWARDED:

- Mat Service for Various County Building #Q-19-01- Awarded
- Amperometric Analyzers #Q-19-02- Under Review
- Fire Extinguisher Annual Maintenance #Q-19-03- Under Review
- Electric Gate Upgrade #Q-19-04-Awarded
- 2018 Chevy Malibu #Q-19-05-UAwarded
- Quote for Calculation of WC Payroll & Loss Experience #Q-19-06-Under Review
- Lorex Camera & Screens for NYSP #Q-19-07- Issued

5. EXECUTED CONTRACTS:

- Agreement for CHHA- Public Health Services- Carol Ryan
- Elevator Inspection and Maintenance Services- Automated Elevator Services- #B-14-34

6. Processed 271 Purchase Orders



Sullivan County County Clerk
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
AddressCity, AddressState, AddressPostal

<Insert Title of Report Here>

<Insert Report Here>

CLERKS REPORT TO THE LEGISLATURE OF THE COUNTY

In accordance with Section 406 of the County Law,
I herewith transmit statement of all monies received by this office during the fiscal year ending December 31, 2018.

2018	State Revenue	County Revenue	Town Revenue	Difference 2017	
MORTGAGE TAX					
Mortgages Recorded-1679				(56.00)	-3.23%
Town Mortgage Tax			\$1,552,490.88	\$150,619.48	10.74%
County Mortgage tax		\$776,769.30		\$75,572.72	10.78%
SONYMA Mortgage Tax	\$727,564.63			\$79,268.40	12.23%
Total	\$727,564.63	\$776,769.30	\$1,552,490.88	\$305,460.60	11.10%
CLERK FEES					
Documents Recorded-9257				(623)	-6.31%
Clerks Fees		\$882,349.75		(\$31,216.37)	-3.42%
Passports		\$25,470.00		\$7,130.00	38.88%
Pistol Permits		\$23,647.25		(\$3,903.50)	-14.17%
County Court Fines		\$10,208.11		(\$1,290.94)	-11.23%
County Court Stop DWI Fines		\$21,085.00		\$3,182.00	17.77%
Total		\$962,760.11		(\$26,098.81)	-2.64%
STATE TAXES/FEES					
Deeds Recorded-4091				(53)	-1.28%
NYSDTF-Real Estate Transfer Tax Unit	\$1,552,073.19			(\$647,523.04)	-29.44%
NYS Unified Court System	\$536,754.00			\$20,349.00	3.94%
NYS Education Dept.	\$214,891.50			(\$8,053.75)	-3.61%
NYSDTF-Office of Real Property Tax Services	\$582,941.00			(\$9,256.00)	-1.56%
NYS Department of State (Notary fees)	\$14,040.00			\$4,760.00	51.29%
Total	\$2,900,699.69			(\$639,723.79)	-18.07%

I, Daniel L. Briggs, being duly sworn, says that I am the Clerk of Sullivan County:
That the foregoing statement is in all respects a full and true statement of all monies received by him as Clerk to the best of his knowledge and belief.

Dated: January 22, 2019

State of New York

Daniel L. Briggs

Attachment: 2018 Annual Report (County Clerk's Annual Report)



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Government Services Committee

Fr: April McBride,

Re: TO AUTHORIZE THE COUNTY MANAGER TO SIGN ATTESTATIONS

Date: March 7, 2019

Purpose of Resolution: To authorize the County Manager to sign attestations in connection with Sullivan County Community College's Start-Up NY Plan

Is subject of Resolution mandated? Explain: NO

Is this a renewal of a prior contract? NO

Date of prior contract? N/A

Amount authorized by prior contract \$ N/A

Does Resolution require expenditure of funds? NO

If "Yes", provide the following information

Amount to be authorized by Resolution: \$<Insert Amount Here>

Are funds already budgeted? Yes/No

If "Yes" specify appropriation code(s): <Insert Code(s) Here>

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$<Insert Amount Here>

Grant(s): \$<Insert Amount Here>

State: \$<Insert Amount Here>

Other: \$<Insert Amount Here>

Federal Government:\$<Insert

(Specify):

Here>

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): April McBride

RESOLUTION NO.: ____ INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN ATTESTATIONS IN CONNECTION WITH SULLIVAN COUNTY COMMUNITY COLLEGE'S START-UP NY PLAN

WHEREAS, the START-UP NY law went into effect in June 2013;

WHEREAS, on January 11, 2016, The State University of New York ("SUNY") and the New York State Department of Economic Development ("NYSEDED") notified Sullivan County Community College ("SCCC") that its amended START-UP NY Plan had been approved;

WHEREAS, in connection with such approval, the County of Sullivan has been requested to sign attestations with respect to the real property on which SCCC's campus is located;

WHEREAS, the County of Sullivan holds title to the real property on which SCCC's campus is located in trust for SCCC.

NOW, THEREFORE, BE IT RESOLVED, the County Manager, be and hereby is authorized to execute the aforesaid attestations, in such form as the County Attorney shall approve.