



Sullivan County Personnel Committee

March 7, 2019 AGENDA
12:00 PM

Committee Members:

Nadia Rajsz, Chair Scott Samuelson, Vice Chair Alan Sorensen Ira Steingart Catherine Owens

Call to Order

Comments:

Reports:

1. Personnel

Resolution:

1. **To create an EMS Coordinator and 3 Deputy Coordinator position & Appoint Alex Rau as EMS Coordinator.**
2. **To create the position of Clerk for the Center for Workforce Development.**

Public Comment

Adjourn



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Personnel Committee

Fr: Richard Sauer, Commissioner

Re: To create an EMS Coordinator and 3 Deputy Coordinator position & Appoint Alex Rau as EMS Coordinator

Date: March 7, 2019

Purpose of Resolution:

To create an EMS Coordinator and three (3) Deputy Coordinator Positions in the Sullivan County Bureau of Emergency Medical Services and appoint Alex Rau as EMS Coordinator

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? No

Date of prior contract?

Amount authorized by prior contract

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$13,000

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s): A3010-212-10-1015

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$13,000

Grant(s):\$0

State: \$0

Other: \$0

Federal Government:\$0

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Richard Sauer Commissioner

TO CREATE AN EMS COORDINATOR AND THREE (3) DEPUTY COORDINATOR POSITIONS IN THE SULLIVAN COUNTY BUREAU OF EMERGENCY MEDICAL SERVICES AND APPOINT ALEX RAU AS EMS COORDINATOR

WHEREAS, the Sullivan County Legislature has created the Sullivan County Bureau of Emergency Medical Services (EMS) within the Division of Public Safety, and

WHEREAS, the Bureau of EMS is composed of an EMS Coordinator and three (3) Deputy EMS Coordinators, and

WHEREAS, the positions of Sullivan County EMS Coordinator and three (3) Deputy EMS Coordinators have never been formally created by legislative resolution; and

WHEREAS, there is a need to formally create the positions of EMS Coordinator and Deputy EMS Coordinator and set the salaries; and

WHEREAS, the County has been without an EMS Coordinator since January 1, 2019, and there is a need to appoint someone to fill this vacancy immediately.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates the Per Diem positions of EMS Coordinator and three (3) Deputy EMS Coordinator positions effective immediately; and

BE IT FURTHER, RESOLVED, that the Sullivan County Legislature hereby sets the salary for the EMS Coordinator at ten thousand (\$10,000.00) dollars annually and for the Deputy EMS Coordinators at one thousand (\$1,000.00) dollars annually; and

BE IT FURTHER, RESOLVED, that the Sullivan County Legislature hereby appoints Alex Rau as the Sullivan County EMS Coordinator, effective immediately.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Personnel Committee

Fr: Laura Quigley, Director

Re: CREATE POSITION OF CLERK FOR CWD

Date: March 7, 2019

Purpose of Resolution:

To authorize the creation of a Teamster Grade One (1) Clerk position for the Center for Workforce Development

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? No

Date of prior contract? N/A

Amount authorized by prior contract? N/A

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$40,000.00

Are funds already budgeted? No

If "Yes" specify appropriation code(s): <Insert Code(s) Here>

If "No", specify proposed source of funds: 1/2 FED & 1/2 STATE

Estimated Cost Breakdown by Source

County: \$0.00

Grant(s): \$0.00

State: \$20,000.00

Other: \$0.00

Federal Government: \$20,000.00

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Laura Quigley Director

RESOLUTION INTRODUCED BY THE PERSONNEL COMMITTEE TO AUTHORIZE THE TEAMSTERS POSITION OF CLERK FOR THE CENTER FOR WORKFORCE DEVELOPMENT

WHEREAS, the Center for Workforce Development wishes to create a Teamster Grade One (1) Clerk position; and

WHEREAS, due to the cessation of the Senior Community Services Employment Program Worker position that was paid for by the State of New York, there is a need for a Clerk position at the Career Center to cover the needs of the department; and

WHEREAS, the Clerk will be paid according to the Teamsters schedule and the salary and benefits for this position will be reimbursable costs through Federal and State funds; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the creation of a Teamster Grade One (1) Clerk position for the Center for Workforce Development and that this position is subject to available federal funding.