



Sullivan County Executive Committee

May 9, 2019 AGENDA
12:00 PM

Committee Members:

Luis Alvarez, Chair Nadia Rajs, Vice Chair Scott Samuelson Mark McCarthy Catherine Owens
Terri Ward Joseph Perrello Ira Steingart Alan Sorensen

Call to Order

Reports:

Human Rights Monthly Report:

1. HRC Monthly Report for May 9, 2019

County Manager Monthly Report:

1. County Manager's Monthly Report for May 2019

Discussion:

1. Elizabeth Rowley, Community Foundation of Orange and Sullivan Counties

Resolutions:

1. **Set a Public Hearing for a proposed Local Law to provide for Staggered Terms of the Legislature**
2. **Authorize SC Public Health Services to Appoint 2 HSAB Members**
3. **To appoint Nadia Rajs to the Ulster County Community Action Committee, Inc.**

Public Comment

Adjournment:



Sullivan County County Legislature
SULLIVAN COUNTY GOVERNMENT CENTER
 PO BOX 5012
 AddressCity, AddressState, AddressPostal

HRC Monthly Report for May 9, 2019

Legislature Executive Committee Meeting
HRC Monthly Report
May 3rd, 2019

Foreword from the Executive Director

It is both an honor and a privilege to have the opportunity to serve as the Executive Director of the Human Rights Commission. I am humbled to have the opportunity to give back to my home in such a valuable way, something I have always dreamed of doing.

Human rights and civil liberties are such prominent issues throughout modern day society. Even with decades of federal, state, and local legislature aimed to protect the most vulnerable, discrimination, disenfranchisement, and inequality plague our communities. It is important for those affected by this plague to have a place to go, to have a voice to roar for them.

Everyone is born free and with equal rights, and it is no one's right to take that away from someone else. I am excited to be the roaring voice that works to make sure that does not happen.

Complaints

Over the past three months, there have been **3** complaints, two of which were filed in April. Of the three, two of them were deemed outside of the scope of the Human Rights Commission (HRC), and were referred to other entities such as National Alliance on Mental Illness (NAMI), Public Health Services, and New York State Department of Labor (NYS DOL). One was deemed a Human Rights issue and was carried out by one of the Commissioners and closed.

Administrative

Commission Board

- The HRC successfully interviewed numerous candidates over a four-month period in search for a new Executive Director.
- On April 11th, the HRC held our annual meeting where the Executive board was restructured and voted upon. The results are as follows:
 Co-Chairperson- Judy Balaban

Co-Chairperson- Martin Colavito
 Secretary- Kathie M. Aberman
 Fiscal Officer- Dayna Halprin

- The new Executive Director began April 15th.
- The Executive Board is still awaiting a response from the Legislative Office in regards to the next meeting concerning the Executive Director position.

Outreach and Collaborations

Facebook

- The Sullivan County NY Human Rights Commission Facebook page currently has 172 ‘likes’, 181 ‘followers’, and our posts have reached 571 people as of May 2nd, 2019.

Law Enforcement Initiatives

- The Commission kicked off March with a film screening of 13th, a movie that provides a deep look inside the United States’ prison system, focusing on the racial inequality among them. Prior to the showing, the audience heard from Legislator Louis Alvarez, District Attorney Jim Farrell, Assemblywoman Aileen Gunther, former Executive Director of the HRC Ari Mir-Pontier, and was preceded with a word from Andrea Ogle, a New York City Attorney. Members from Monticello’s My Brother’s Keeper Program (MBK) program also spoke. There was a large attendance.
- On March 30th, Mike Regan and Martin Colavito, two HRC commissioners, led a restorative practice presentation for members of the local and state law enforcement as well as school officials.
- On the last Thursday of each month, the HRC and the members of Monticello’s MBK have hosted ‘Unity in the Community’, an event that encouraged open dialogue between representatives from local law enforcement groups and members of the community. Such law enforcement groups include the Village of Monticello Police Department, New York State Troopers, and the Sullivan County District Attorney’s Office.
- Emma Kreyche from the Greenlight Initiative joined the HRC on April 24th to discuss legislation regarding granting standard driver’s licenses to any NYS resident regardless of status. This open event was attended by local and state law enforcement, school representatives, and members of the HRC.

School Collaborations

- Members of the HRC attended Monticello’s MBK Strategic Action Plan meeting on March 25th to assist in creating and implementing an action plan for the group for the upcoming year.
- On April 24th, several members of the HRC attended Monticello’s MBK Action Summit. HRC commissioners lead sections of the break-out portion of the event as a part of the MBK Community initiative.

Upcoming

- May 16th there will be showing of the Documentary *Death by Delivery* in conjunction with the Hurleyville Arts Center, NAACP, and Planned Parenthood. This will be held at the Hurleyville Arts Center starting at 6:00pm.

- The HRC will be participating in Fallsburg Central School District's Family Engagement Day on May 18th from 12pm-4pm. Several Commissioners will also be attending an implicit bias training at the event from 2pm-4pm.

We would love to hear from you! To share your ideas about what the Human Rights Commission can do in your community, please call (845)-807-0189 or email dana.borowski@co.sullivan.ny.us <<mailto:dana.borowski@co.sullivan.ny.us>>

Respectfully,

Dana Borowski



Sullivan County County Manager
SULLIVAN COUNTY GOVERNMENT CENTER
 100 NORTH STREET
 PO BOX 5012
 AddressCity, AddressState, AddressPostal

County Manager's Monthly Report 5-9-19

County Manager's Activities

- Met regularly with commissioners and department heads to discuss current issues, initiatives and concerns
- Reached agreement on contracts with Teamsters and CSEA
- Negotiating contract with Teamsters Supervisory Unit
- Preparing for NYS Dept. of Health survey of Public Health Services
- Met with Soil & Water Conservation and Town of Rockland about stream stabilization project in Livingston Manor
- Attended Airport Advisory Commission meeting
- Met with Enterprise about vehicle leasing
- Completed compliance assessment interview with Bonadio
- Followed up on corrective action items with Community Services
- Attended meeting on public transportation
- Attended housing meeting with Sullivan Renaissance
- Attended healthcare meeting with Assemblywoman Gunther
- Participated in meeting about who is precluded from bidding on County projects
- Attended Visitors Association Board meeting
- Worked with Bonadio on contracts in relation to HIPAA
- Attended SCVA's Literature Exchange

- Met with public transportation vendor and marketing team for new routes
- Attended Sullivan180 Advisory meeting
- Held meetings with committee chairs and department heads to discuss monthly agendas
- Attended monthly Legislative Committee and Full Board meetings

Deputy County Manager's Activities

- Developed roadmap to advance training and performance management across County workforce
- Prepared initial in-house staff newsletter
- Met with Public Safety and Sheriff's Office to collaborate on various emergency management requirements
- Initiated analysis for 2019 Shared Services Plan
- Drafted RFP for 10-year Facilities Master Plan
- Supported analysis into development of SCVA Visitors Center
- Met with local officials about significant summer events, including Woodstock anniversary
- Met with County Historian
- Conducted analysis and decision-making for upcoming auction and Land Bank initiatives

Assistant County Manager's Activities

- Attended the Health Care Compliance Association Annual Compliance Institute in Boston, MA, April 7-9
- Began working with Deputy County Manager to identify strategic priority areas and performance management planning
- Continued work with HR to update employee handbooks
- Met with ITS to identify needs and explore options for centralized electronic hosting of Countywide education, policies and orientation
- Met with Public Health and County Manager to discuss Certified Home Health Agency regulatory concerns and strategies for improvements
- Held monthly Employee Wellness Committee meeting

- o Restarted monthly County walks/hikes
- o Strategized methods to improve employee awareness of wellness opportunities in the community
- o Continued conversations regarding enforcement of County non-smoking policy
- Bonadio Compliance Assessment
 - o All documentation compiled and submitted for review in preparation for site visit April 25 & 26
- Continued research on compliance program requirements and development
- Worked with Purchasing to submit RFP for senior-level leadership and development education
- Attended Legislative Committee meetings and Legislative full Board meetings

Director of Communications' Activities

- In collaboration with Public Health and County Attorney's Office, continuing to develop education, awareness and other preparation materials for any potential measles outbreak
- Helped Deputy County Manager develop initial in-house staff newsletter
- Working on April/May 2019 edition of County Manager's Newsletter
- Assisted new Deputy County Manager in various projects and acclimating to role and responsibilities
- Posted job openings on multiple social media sites, then forwarded applications to Personnel
- Continue to develop and modify content of County website
- Reviewed and approved designs for Woodstock Doves
- Continuing to collaborate with Legislator Ward on design and installation of County's two doves
- Working with SCVA to develop shuttle bus loop to link Woodstock anniversary events
- Preparing reveal ceremony for "The Woodstock Way" sign on 17B in Monticello
- Working on recruitment brochure for Human Resources
- Assisted Care Center in latest monthly newsletter, "Sunset Lake News"

- Temporarily relocated office to Legislative Committee Room while County Manager's Office undergoes renovations
- Initiated, coordinated and helped convene kickoff meeting for Sullivan County Complete Census Count Committee - continuing to provide reports and data to participants
- Attended Catskills Food Hub opening
- Participated in and photographed County Employee Wellness Walk in Hurleyville
- Photographed Sullivan Job Fair in Rock Hill
- Participated in NYSDOH Regional Coalition Exercise to test response to simulated public health crisis (anthrax)
- Photographed Alcohol Awareness Poster winners at Government Center
- Attended Countywide ALS concept meeting
- Coordinated tour of Kartrite resort
- Met with County Historian and Deputy County Manager
- Attended monthly County Manager's meeting
- Participated in GIS training on new apps
- Developed talking points for Chairman Alvarez's weekly Thunder 102 radio appearance
- Answered and forwarded multiple media inquiries
- Participated in Times Herald Record Q&A with Public Health Director about measles response
- Issued various press releases, including on new Human Rights Commission Executive Director
- Maintain and regularly post to Facebook, Twitter, Instagram, LinkedIn and YouTube channels
- Continue to increase Facebook activity across a range of channels, posting press releases, alerts, photos and videos throughout each week:
 - o **Main SC Gov't. Facebook page has 3,802 fans, an increase of 139 fans over last month**
 - o Public Health Services page has 529 fans, up by 51

- o 911 page has 4,798 fans, up by 59
 - o Bureau of EMS has 1,229 fans, up by 18
 - o Bureau of Fire has 696 fans, up by 9
 - o Fort Delaware has 318 fans, up by 6
 - o Office for the Aging Senior Nutrition Program has 83 fans, down by 2
 - o Sullivan Recycles page has 699 fans, up by 9
 - o Homegrown Artists Exhibition Program has 67 fans, up by 4
- Twitter page has 347 followers, up by 13
 - Instagram page has 682 followers, up by 34
 - LinkedIn page has 61 followers, up by 6
 - YouTube channel has 29 subscribers, up by 1



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Executive Committee

Fr: Cheryl Grande,

Re: Set a Public Hearing for a proposed Local Law to provide for Staggered Terms of the Legislature

Date: May 9, 2019

Purpose of Resolution:

To set a Public Hearing for a proposed Local Law to amend portions of Sullivan County Charter section 2.01(A) to provide for staggered terms of the Sullivan County Legislature, subject to mandatory referendum

Is subject of Resolution mandated? NO

Explain:

Is this a renewal of a prior contract? NO

Date of prior contract? N/A

Amount authorized by prior contract: N/A

Does Resolution require expenditure of funds? NO

If "Yes", provide the following information

Amount to be authorized by Resolution: \$

Are funds already budgeted?

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$

Grant(s): \$

State: \$

Other: \$

Federal Government: \$

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Cheryl Grande

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO SET PUBLIC HEARINGS FOR A PROPOSED LOCAL LAW TO AMEND PORTIONS OF SULLIVAN COUNTY CHARTER SECTION 2.01(A) TO PROVIDE FOR STAGGERED TERMS OF THE SULLIVAN COUNTY LEGISLATURE, SUBJECT TO MANDATORY REFERENDUM

WHEREAS, there has been introduced at a meeting of the Sullivan County Legislature held on May 9, 2019, a proposed Local Law to amend Sullivan County Charter Section 2.01(A) by replacing the current language with new language to provide for staggered terms of the Sullivan County Legislature and to make the Local Law subject to mandatory referendum for a vote by qualified electors in the County of Sullivan at the general election to be held on November 5, 2019.

NOW, THEREFORE, BE IT RESOLVED, that public hearings shall be held on said proposed Local Law by the Sullivan County Legislature on June 18, 2019 at 5:30PM and June 20, 2019 at 9:30AM, in the Legislative Chambers, County Government Center, Monticello, New York, and at least six (6) days' notice of the public hearings be given by the Clerk of the Sullivan County Legislature by due posting thereof on the bulletin board of the County of Sullivan and by publishing such notice at least once in the official newspapers of the County.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that there has been duly presented and introduced at a meeting of the Legislature of the County of Sullivan, New York, held on May 9, 2019, a proposed Local Law to amend Sullivan County Charter Section 2.01(A) to provide for staggered terms of the Sullivan County Legislature, and that the Local Law shall be submitted for a vote by qualified electors at a general election to be held on November 5, 2019.

NOTICE IS FURTHER GIVEN that the Legislature of the County of Sullivan will conduct public hearings on the aforesaid proposed Local Law in the Legislature's Meeting Room, County Government Center, Monticello, New York, 12701, on June 18, 2019 at 5:30PM and June 20, 2019 at 9:30AM at which time all persons interested will be heard.

DATED: Monticello, New York
May 9, 2019

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Executive Committee

Fr: Joseph Todora, Commissioner of Health and Family Services

Re: Authorize SC Public Health Services to Appoint 2 HSAB Members

Date: May 9, 2019

Purpose of Resolution: To authorize Sullivan County Public Health Services to appoint S. Avrett to the Health Services Advisory Board to complete the term that became vacant on 12/31/2018.

Term is from 1/1/19 - 12/31/22 and to appoint P. Phillip-King to complete the remainder of the Term (5/1/16 – 12/31/2019) vacated December 2018.

Is subject of Resolution mandated? No Explain:

Is this a renewal of a prior contract? No

Date of prior contract:

Amount authorized by prior contract: \$

Does Resolution require expenditure of funds? No

If “Yes”, provide the following information

Amount to be authorized by Resolution: \$

Are funds already budgeted? Y/N

If “Yes” specify appropriation code(s):

If “No”, specify proposed source of funds:

Estimated Cost Breakdown by Source

County:

Grant(s):

State:

Other:

Federal Government:

(Specify):

Specify Compliance with Procurement Procedures:

N/A

**Person(s) responsible for monitoring contract (Title): Joseph Todora Commissioner of
Health and Family Services**

INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE SULLIVAN COUNTY PUBLIC HEALTH TO APPOINT TWO HSAB MEMBERS

WHEREAS, Section 357 of the Public Health Law mandates that two members of the Health Services Advisory Board (HSAB) be licensed physicians, with the remaining seven to be known public members selected on the basis of their interest and knowledge regarding health needs, resources and facilities of the community, and

WHEREAS, pursuant to Section 357 of Public Health Law, Health Services Advisory Board members shall have fixed terms of four years, which shall be deemed to run from the first day of the year in which the appointment was made, and

WHEREAS, pursuant to Section 357 of the Public Health Law, Health Services Advisory Board members may not serve for more than two terms consecutively; and

WHEREAS, the following individuals have expressed interest in serving on the Health Services Advisory Board; and

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be *appointed* to the Health Services Advisory Board to fill the terms listed beside their names, per Public Health Law.

Patrina N. Phillip-King, MD to complete vacant seat Term (1/1/2016 -
12/31/2019)
23 Lakewood Ave
Monticello, NY 12701

Sam Avrett, MPH Term (1/1/19-12/31/22)
PO Box 41
Freemont Center, NY 12736



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Executive Committee

Fr: AnnMarie Martin, Clerk to the Legislature

Re: To appoint Nadia Rajsz to the Ulster County Community Action Committee, Inc.

Date: May 9, 2019

Purpose of Resolution:

Appoint Nadia Rajsz to the ulster County Community Action Committee, Inc.

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? N/A

Date of prior contract? N/A

Amount authorized by prior contract N/A

Does Resolution require expenditure of funds? No

If “Yes”, provide the following information

Amount to be authorized by Resolution: \$<Insert Amount Here>

Are funds already budgeted? Yes/No

If “Yes” specify appropriation code(s): <Insert Code(s) Here>

If “No”, specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$<Insert Amount Here>

Grant(s): \$<Insert Amount Here>

State: \$<Insert Amount Here>

Other: \$<Insert Amount Here>

Federal Government:\$<Insert

(Specify):

Here>

Specify Compliance with Procurement Procedures:

N/A

**Person(s) responsible for monitoring contract (Title): AnnMarie Martin Clerk to the
Legislature**

<FORMAL TITLE HERE>

WHEREAS, the Ulster County Community Action Committee, Inc., (UCCAC) is dedicated to assisting the disadvantaged in the Community, including the poor, the elderly, families, children and people with disabilities in order to enable them to live in dignity, and

WHEREAS, the services of UCCAC are designed to increase self-sufficiency and to empower those they serve to meet their needs adequately, and

WHEREAS, UCCAC program services are designed to respond to change community needs, to strengthen families, to foster opportunities for education and training, to increase employability, to initiate opportunity for work, to reduce to reduce the living costs of the economically disadvantaged so that they have more resources to meet their basic needs and to remove obstacles to independence, and

WHEREAS, UCCAC consists of fifteen (15) Ulster County members and three (3) Sullivan County members with the option to grow to six (6) Sullivan County members if necessary, and

WHEREAS, Nadia Rajszyk has expressed an interest to sit on the UCCAC as one of the Sullivan County members.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby appoints Nadia Rajszyk, District 2 Legislator to sit on the Ulster County Community Action Committee, Inc., as one of the Sullivan County members with an expiration date of December 31, 2019.