



Sullivan County Public Works Committee

June 13, 2019 AGENDA
11:15 AM

Committee Members:

Joseph Perrello, Chair Mark McCarthy, Vice Chair Nadia Rajsz Catherine Owens Scott Samuelson
Luis Alvarez Alan Sorensen

Call to Order

Comments:

Reports:

1. Division of Public Works Monthly Report
2. Jail Update

Discussion:

Resolution:

1. To authorize the execution of a Change Order with Darlind Assoc., Inc.
2. To authorize execution of a Change Order with Pike Company for various contract items.
3. To authorize acceptance of an AIP Grant to rehabilitate a County owned 5 bay hangar.
4. To authorize Co. of Sullivan to pursue Lead Agency Status for a SEQRA process.

Public Comment

Adjourn



Sullivan County Public Works Committee

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

PUBLIC WORKS COMMITTEE Monthly Report

MAY 2019 MONTHLY REPORT

BRIDGES / BUILDINGS & GROUNDS OPERATIONS

- Bridge #268 (MAM) - cleared trees and began site work for temporary bridge installation
- Bridge #75 (TUS) - installed replacement post and guide rail, moved barricades and removed remaining old guide rail from opposing side
- CR 74 (LIB) - repaired two DI's and sink hole
- Completed renovation in the County Manager's Office
- Installed the Government Center Dove
- Finished sidewalk area for the EV stations
- Distributed and collected voting machines
- Installed boat docks at Lake Superior
- Repaired cat-walk and replaced posts at Fort Delaware
- Opened parks and general repairs for the season
- Completed the demolition phase and began remodel of the Stoloff Building
- Completed Spring cleanup and maintenance of the Veterans' Cemetery
- Spring HVAC maintenance of the ACC RTUS
- Replaced another 10 broken door handles at the Community Services Building

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Prepared new vehicles and equipment for service
- Repaired and repainted body damage on vehicles
- Prepared and painted doors for County buildings
- Sandblasted and painted frame on Truck 171 and PK 105
- Started to organizing vehicles and equipment for the auction
- Prepared estimates on damaged vehicles
- Repaired sander bodies for next season
- Prepared auto lifts for next month's inspection

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges

- Continued AMS Training
- Continued addressing sign complaints
- Began installing signage for Lake Superior
- Continued brushing the County signs
- Began Stops and Bars and striping

AIRPORT

- Completed required monthly weather observations
- Received Legislative approval for two (2) new hangar tenants
- Fuel Sales:
 - Began last 2 weeks of February with a total of \$1,500
 - March \$6,483
 - April \$14,826
 - May \$15,000 (estimated)

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 82 (FOR), 268 (MAM) and 431 (FRE)
- Completed the design of repair work for the Town of Neversink, to repair Town Bridge BIN 5524660
- Completed a review of the construction of Bridge 374 (THO) in response to NYSDOT's request for information with respect to the bridge posting
- Completed updates to the design computations and coordinated with NYSDEC to obtain a stream disturbance, prepared a road closure notification and certification and distributed the notice to emergency service providers, schools and officials for the Bridge 183 (MAM) project
- Completed updates to the design computations and started to provide engineering assistance and inspection work for the Bridge 183 (MAM) project
- Coordinated contract pile driving work with the contractor for the Bridge 183 and 268 (MAM) replacement projects
- Completed the receipt of property releases and completed the revision of drawings for the temporary on-site detour for the Bridge 268 (MAM) project
- Procured concrete barriers for use on our Bridges 75 (TUS), 268 (MAM) and 428 (FAL) projects
- Completed providing quality control review for the use of micro piles and continued construction contract management, administration and quality control inspection work for the Bridge 243 and Bridge 269 (MAM) replacement projects
- Continued project management and administration work and coordination of shop drawing review, prepared a road closure notification and certification for the Bridge 360 (MAM) project and distributed the notice to emergency service providers, schools and officials
- Continued project management and administration work for consultant inspection and construction contract services and attended and participated in the project meetings for the replacement of Bridges 192 (NEV)
- Continued preliminary design work for the replacement of Bridge 404 (LIB) on Townsend Road
- Continued Kohlertown Bypass Pipeline Project (DEL) coordination with the CFA grant

project administrator for the procurement of the grant agreement and completed to update the work plan and reviewed the draft agreement

- Continued project management for the Toasperm Dam (HIG) Engineering Study to mitigate dam overtopping by increasing spillway capacity and completed the final review of the Toasperm Dam Remedial Alternatives Assessment Report to enable the final report editing
- Completed coordination for the execution of an agreement with Delta Engineers for the preliminary engineering work and started project management and administration work for the Bridge 198 (HIG) replacement project
- Started work for the procurement of funding from NYSDOT for bridge maintenance projects
- Completed participation in a training drill for the receipt and delivery of medical supplies in the event of a health emergency
- Coordinated permit requirements for the removal of beaver dams
- Completed the preparation of plans and submitted an application to NYSDEC for a stream disturbance permit, reviewed bids and recommended the award of a contract for the precast concrete box culvert for the Bridge 471 (TUS) project
- Addressed a query with respect to handicap parking at the Government Center
- Prepared and submitted an application for a NYSDEC stream disturbance permit for a Bridges 423 (CAL), 273 and 104 (DEL) maintenance projects
- Reviewed plans and information for a Town of Delaware project to install a standby generator adjacent to Bridge 224 (DEL)

BUILDINGS & ENVIRONMENTAL COMPLIANCE

- New Jail Offsite Utilities Phase 2 review of concrete reports, compaction reports and daily activity reports
- SCIA Corporate Hangar Plan Code Review & summary report
- 2019 County Building Inventory updates
- SCIA hangar door code search
- New Jail Pump House water float alarm code search for Fire Alarm System use
- Sullivan County Buildings Inventory 2019 updates
- Stoloff building CAD plan interior elevations and updates
- Building Inspection Summary Charts for 2019-2020-2021 Triennial Program
- Prepared and submit the SCIA and Human Service Complex mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Prepared and submit the SCIA and Human Service Complex mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Completed weekly water testing at the Sullivan County International Airport and Human Service Complex water chlorination system with documentation
- Annual Water Quality Report for 2018 approval by NYSDOH & release to HSC
- Annual Water Quality Report for 2018 certification form
- Provided technical support for County facility operations and maintenance
- Continued to work with design team on 518 Broadway renovation planning
- Participated in weekly facility staff meetings
- Prepared Monthly Report
- Participated in mandatory Code Enforcement Officer classes

- Participated in follow up conversation concerning 2020-2025 Facility Capital Plan
- Continued work with Sustainability on Clean Energy Communities grant projects
- Coordinated kick off with engineering firm for NYSERDA Flex Tech project
- Worked with Mechanical Contractor on service items at New Jail
- Provided OGS with bids and quote documents for various purchases
- Continued coordination of Emergency Generator Project at SCGC
- Continued NYPA Project coordination
- Participated in various Jail Meetings and conference calls
- Participated in various meetings with furniture vendor concerning furniture order
- Conducted meetings with Environmental staff
- Coordinated and attended monthly rinse rack outfall sampling events with testing contractor at Barryville and Maplewood facilities
- Reviewed and reported rinse rack outfall sampling results
- Continued work with Engineering Consultant on environmental issue at SCIA
- Coordinated with NYSDEC for updating Barryville Air Facility Registration information
- Prepared 2018-2019 Annual MS4 Report for submittal to NYSDEC. Coordinate and hold public meeting for comment on MS4 Annual Report. Submit MS4 Report to NYSDEC
- Reviewed survey reports and process associated invoices for building materials survey performed by testing firm at current Jail and Bushnell Building
- Hazardous waste manifests submitted to NYSDEC and ILEPA

HIGHWAYS

- Provided ROW and record mapping information to the public
- Continued to advance the County Road 173 (THO) reconstruction project with NYSDOT and design consultant (Stantec) - ongoing right-of-way acquisition coordination - received NEPA Cat-Ex re-authorization from FHWA
- Provided comments and approval to AKRF (traffic consultant) for the first stage of implementation of the upcoming traffic monitoring related to the Kartrite water park traffic management plan
- Completed remaining work from the 2018 paving contract - County Road 131 shoulder backup and County Road 132 paving and shoulder backup - coordinated plant materials testing and finalized billing
- Commenced field work for the 2019 surface treating and striping of 26 miles of county road - provided daily inspection, calibration and quantity tracking of micro-surfacing operation on County Road 178 by contractor (Suit-Kote) - coordinated testing of aggregates and oil products - inspected crack sealing operations on County Road 115 and at the Transportation Facility parking lot
- Commenced field work for the 2019 contract paving and striping of 26 miles of county road - coordinated with county operations personnel on schedule and road preparations - field marked partial depth repair areas on County Roads 55, 24 and 11 - provided daily inspection and quantity tracking of the milling and filling of repair areas, paving overlays and final striping - coordinated plant testing of asphalt materials - (County Roads 24 & 55 completed - County Road 11 underway)
- Completed field survey layout of centerline alignment and clearing limits at County Bridge 268 (MAM)

- Completed the design of a drainage improvement project on County Road 95 at its intersection with County Road 94 (FRE) - prepared catch basin specifications for operations ordering
- Received continuing education credit for a webinar related to the future of state plane coordinate systems
- Completed 2018 annual DPW assets reporting
- Submitted the 6 year capital plan requests for the highway unit
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way (ROW), drainage, infrastructure and maintenance on County Roads (CR): CR 61 (MAM) - research county easements and releases for an existing drainage system requiring maintenance; CR 75 (THO) - upgraded signage in advance of the entrance to CRMC hospital; CR 75 (THO) - coordinated with county operations to generate ditching material to fill the pull-off area opposite the hospital related to a cooperative project to define access and thereby address litter and dumping issues; CR 104 (FAL) - attended the final walk-through for the newly installed traffic light in Hurleyville and; Resorts World Drive (THO) - processed and submitted a speed zone request to NYSDOT for study and consideration
- Provided comments to county planning for G.M.L. 239 review on the following projects on or adjacent to a County Road (CR): BLO19-04 (CR 62) Chestnut Ridge Sales Office; ROC19-05 (CR 149) Sunshine Colony; WOO19-02 (CR 53) Camp Morris; BET19-04 (CR 14) Town of Bethel; LIB19-06 (SR 52) HSC White Sulphur Springs LLC; THO19-21 (CR 161) Excellent Bus Service Inc.; FAL19-04 (CR 104) Camp Summerville; LIB19-07 (CR 85) Arrowhead Ranch; HIG19-02 (CR 11A) Barryville Farmers Market; THO19-24 (CR 161) Combined Energy Services and WOO19-03 (CR 158) Newburgh Egg Company
- Issued permits on various County Roads - no O (Overweight) permits - no M (Misc./Access) permits - two D (Dig) permits and no U (Utility) permits - Field Inspected twelve existing/proposed access locations for compliance and/or closeout related to permitting

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2017 MSW/CD	2018 MSW/CD	2019 MSW/C&D
January	3,077	3,521	2,363 (1/15/19)
February	2,811	3,380	3,177
March	3,602	3,647	4,067
April	4,393	4,751	5,614
May	5,417	5,816	
June	6,746	7,553	
July	10,062	10,660	
August	10,463	11,120	
September	5,548	5,739	
October	4,827	6,120	
November	4,011	5,855	
December	4,282	4,541	
TOTAL	65,239	72,630	

(T) - Total Monticello Transfer Station

SOLID WASTE & RECYCLING

- *Education/Outreach:* DSW offering a successful series of short educational programs at the landfill and advertised thru Facebook on an ongoing basis. We also reached out to libraries, senior centers and other community groups for spring presentation planning. Friday 'Teach-in' program continues.
- *HHW Collection Days:* Planning for 2019 - 2 events requested
- *Organics Management:* Project progressing well
- *Flare:* 2nd round of NMOC testing completed and submitted the results to the DEC
- *Accounts:* Focus on getting accounts up to date earlier in the season and electronic communication for customers going only.

Annual Reports: continuing to accumulate data for 2018 reports to NYSDEC



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Works Committee

Fr: Edward McAndrew, Commissioner

Re: Resolution to authorize the execution of a Change Order with Darlind Assoc., Inc.

Date: June 13, 2019

Purpose of Resolution:

To authorize the execution of a Change Order with Darlind Associates, Inc. for various contract items.

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? No

Date of prior contract?

Amount authorized by prior contract

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$86,865.24

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$86,865.24

Grant(s):

State:

Other:

Federal Government:

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew Commissioner

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE EXECUTION OF A CHANGE ORDER WITH DARLIND ASSOCIATES, INC. FOR VARIOUS CONTRACT ITEMS.

WHEREAS, Resolution 343-18 adopted July 19, 2018 authorized an agreement with Darlind Associates, Inc. to provide offsite utility work for the New Sullivan County Jail; and

WHEREAS, additional work was required at the Jefferson Street Pump Station; and

WHEREAS, additional costs were incurred as a result of this work; and

WHEREAS, the cost to the County is \$86,865.24.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature authorized the amount of \$86,865.24 to be added to the current contract amount to cover the additional cost via a contract change order; and

BE IT FURTHER RESOLVED, that such change be executed by the County Manager, Commissioner of Management and Budget and the Commissioner of the Division of Public Works in such form as the County Attorney shall approve.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Works Committee

Fr: Edward McAndrew, Commissioner

Re: Resolution to authorize execution of a Change Order with Pike Company for various contract items.

Date: June 13, 2019

Purpose of Resolution:

To authorize the execution of a Change Order with Pike Company for various contract items.

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? No

Date of prior contract?

Amount authorized by prior contract

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$37,226.58

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$37,226.58

Grant(s):

State:

Other:

Federal Government:

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew Commissioner

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE EXECUTION OF A CHANGE ORDER WITH PIKE COMPANY
FOR VARIOUS CONTRACT ITEMS**

WHEREAS, Resolution 428-16 adopted October 20, 2016 authorized an agreement with The Pike Company to provide construction services for the New Sullivan County Jail; and

WHEREAS, the agreement contains a contingency line item; and

WHEREAS, Resolution 431-16 adopted October 20, 2016 defined the Change Order policy for the New Sullivan County Jail Project which provides a maximum limit of \$25,000 for change without a Legislative resolution; and

WHEREAS, the rapid progression of this construction project has led to various changes, some a result of construction coordination and some being owner's requests, which have led to increases and decreases in cost; and

WHEREAS, this change order combines six (6) of these various changes; and

WHEREAS, the cost to the County is \$37,226.58.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature authorizes the amount of \$37,226.58 from the General Fund to cover the additional cost via a contract change order; and

BE IT FURTHER RESOLVED, that such change be executed by the County Manager, Commissioner of Management and Budget and the Commissioner of the Division of Public Works in such form as the County Attorney shall approve.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Works Committee

Fr: Edward McAndrew, Commissioner

**Re: Resolution to authorize acceptance of an AIP Grant to rehabilitate a County owned
5 bay hangar**

Date: June 13, 2019

Purpose of Resolution:

To authorize acceptance of an Airport Improvement Program Grant to rehabilitate a County owned five (5) bay hangar at the Sullivan County International Airport.

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? No

Date of prior contract?

Amount authorized by prior contract

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$421,000.00

Are funds already budgeted? No

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$42,100.00

Grant(s):

State: \$378,900.00

Other:

Federal Government:

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew Commissioner

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE ACCEPTANCE OF AN AIRPORT IMPROVEMENT PROGRAM GRANT TO REHABILITATE A COUNTY OWNED (5) BAY HANGAR AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT (SCIA)

WHEREAS, The NYSDOT Airport Improvement and Revitalization Program has offered a grant to Rehabilitate a five (5) bay hangar at the SCIA; and

WHEREAS, Sullivan County desires to rehabilitate said five (5) Bay Hangar; and

WHEREAS, an Airport Improvement Program Grant is available in the amount of \$421,000 where the 90% State share is \$378,900 and the 10% local share would be \$42,100.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign any and all necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to accept a NYSDOT Airport Improvement Program grant amount not to exceed 90% State share at \$378,900 and local share at \$42,100 and this authorization is contingent on final approval of said grants; and

BE IT FURTHER RESOLVED, that the County Manager or the Chairman of the County Legislature (as appropriate based on the requirements of funding source or as required by law), be and hereby is authorized to execute any and all agreements, certifications or other documents, each in such form as shall be approved by the Office of the County Attorney, necessary to administer the grant, including advancing funds and/or disbursing funds to grant recipients; and

BE IT FURTHER RESOLVED, that the County Manager, be and hereby is authorized to take such further actions as may be deemed necessary, subject to approval by the Office of the County Attorney, to effect the foregoing resolutions; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Works Committee

Fr: Edward McAndrew, Commissioner

Re: To authorize Co. of Sullivan to pursue Lead Agency Status for a SEQRA process

Date: June 13, 2019

Purpose of Resolution:

To authorize the County of Sullivan to pursue Lead Agency Status for the SEQRA process for the proposed Construction for a new Visitors Center Building in Rock Hill.

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract? No

Date of prior contract?

Amount authorized by prior contract

Does Resolution require expenditure of funds? No

If "Yes", provide the following information

Amount to be authorized by Resolution:

Are funds already budgeted?

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County:

Grant(s):

State:

Other:

Federal Government:

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew Commissioner

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE COUNTY OF SULLIVAN TO PURSUE LEAD AGENCY STATUS
FOR THE SEQRA PROCESS FOR THE PROPOSED CONSTRUCTION OF A NEW
VISITORS CENTER BUILDING IN ROCK HILL**

WHEREAS, the proposed Visitors Center Project is subject to the requirements of the State Environmental Quality Review Act (SEQRA) as defined in Title 5 NYCRR Section 617; and

WHEREAS, in accordance with the SEQRA requirements the County of Sullivan is eligible to act as Lead Agency for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County of Sullivan to pursue designation of and act as Lead Agency for the SEQRA process for the Project.