



Sullivan County Public Safety & Law Enforcement Committee

September 5, 2019 AGENDA
9:00 AM

Committee Members:

Terri Ward, Chair Mark McCarthy, Vice Chair Catherine Owens Nadia Rajsz Alan Sorensen

Call to Order

Comments:

Reports:

- Update: Public Safety:
 - Emergency Management
 - Fire Protection
 - E-911
 - Probation Department
 - Emergency Medical Services
- District Attorney's Office - Jim Farrell, District Attorney:
- Sullivan County Sheriff's Office - Michael A. Schiff, Sheriff:
- Update: Sullivan County Coroner's Office:

Resolution:

- 1. To authorize preparation of a grant application for the 2019 SICG Formula-based Grant.**
- 2. To approve the 2020 STOP DWI Plan.**
- 3. To authorize agreement with Verizon Wireless for the lease of communications tower space.**

4. To authorize the County Manager to enter into a Modification Agreement with National Medical Services (NMS).

Public Comment

Adjourn



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Safety & Law Enforcement Committee

Fr: Alex Rau, E-911 Coordinator

**Re: AUTHORIZE PREPARATION OF A GRANT APPLICATION FOR THE 2019
SICG FORMULA-BASED GRANT**

Date: September 5, 2019

Purpose of Resolution:

Authorize preparation of a grant application for the 2019 SICG formula-based grant.

Is subject of Resolution mandated? Explain:

No

Is this a renewal of a prior contract?

No

Date of prior contract?

N/A

Amount authorized by prior contract:

N/A

Does Resolution require expenditure of funds? No

If "Yes", provide the following information

Amount to be authorized by Resolution: \$<Insert Amount Here>

Are funds already budgeted? Yes/No

If "Yes" specify appropriation code(s): <Insert Code(s) Here>

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$<Insert Amount Here>

Grant(s): \$<Insert Amount Here>

State: \$<Insert Amount Here>

Other: \$<Insert Amount Here>

Federal Government:\$<Insert

(Specify):

Here>

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Alex Rau E-911 Coordinator

TO AUTHORIZE PREPARATION OF A GRANT APPLICATION FOR THE 2019 STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA-BASED GRANT (SICFBG) WHICH IS SUPPORTED BY THE NEW YORK STATE PUBLIC SAFETY COMMUNICATIONS ACCOUNT WHEREIN FUNDING HAS BEEN APPROPRIATED TO THE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES' OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS (DHSES / OIEC) TO ENHANCE EMERGENCY RESPONSE, IMPROVE CAPABILITIES, GOVERNANCE STRUCTURE, OPERATION PROCEDURES, INFRASTRUCTURE DEVELOPMENT AND ADDRESS SAFECOM GUIDANCE.

WHEREAS, the New York State Division of Homeland Security and Emergency Services (*NYS DHSES*) provides funds to support efforts of emergency management/homeland security; and

WHEREAS, the NYS DHSES - Office of Interoperable and Emergency Communications (*OIEC*), is administering the SICFBG FY19 program to provide reimbursement for costs associated with enhancing emergency response; improving capability, governance structures, operating procedures, infrastructure development; and addressing SAFECOM guidance; and

WHEREAS, the Sullivan County Division of Public Safety - E911 Communications department seeks to improve public safety communications operation to keep pace with emerging Next-Generation 911 technologies; and

WHEREAS, the Sullivan County Division of Public Safety - E911 Communications department has been deemed eligible for the funding, in an amount to be determined, to support the improvement of public safety communications and PSAP operations; and

WHEREAS, the Sullivan County Division of Public Safety - E911 Communications department must submit an application in order to receive said funds and wishes to file an application with the grant program; and

WHEREAS, Sullivan County is not required to provide a local cash or in-kind match in support of the SICFBG program.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Division of Public Safety - E911 Communications department is hereby authorized to prepare an application for funding under the NYS DHSES-OIEC SICFBG program.

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative

(as required by the funding source) to execute any and all necessary documents to submit the NYS DHSES-OIEC SICFBG FY19 program application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature *(as required by the funding source)* to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that if awarded DHSES grant funding, the Sullivan County Division of Public Safety - E911 Communications department, shall administer the funds and grant program; and

BE IT FURTHER RESOLVED, that should the DHSES grant funding program be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Safety & Law Enforcement Committee

Fr: Marilyn Bastone, Secretary

Re: Approve 2020 STOP DWI Plan

Date: September 5, 2019

Purpose of Resolution:

Approve the 2020 STOP DWI Plan, which is due to the NYS DMV Governor's Traffic Safety Committee by October 1st.

Is subject of Resolution mandated? Explain:

No. The Plan is necessary to receive DWI fine money back to the county and to administer the STOP DWI Program in the county. The Program is not subsidized by the general fund.

Is this a renewal of a prior contract? Yes

Date of prior contract? 10/1/18-9/30/19

Amount authorized by prior contract \$233,000

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$226,100

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s): A3315

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$0

State: \$226,100

**Federal Government: \$<Insert
Here>**

Grant(s): \$<Insert Amount Here>

Other: \$<Insert Amount Here>

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Marilyn Bastone Secretary

TO APPROVE THE 2020 STOP DWI PLAN AND AUTHORIZE THE COUNTY MANAGER TO SIGN ANY AND ALL AGREEMENTS NECESSARY FOR THE PLAN.

WHEREAS, the 2020 STOP DWI Plan has been prepared and requires the signature of the County Manager prior to being approved by the New York State Department of Motor Vehicles, Governor's Traffic Safety Committee, and

WHEREAS, the 2020 STOP DWI budget is \$226,100, inclusive of rollover monies, and

WHEREAS, a copy of the 2020 STOP DWI Plan is on file in the County Manager's Office.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to sign any and all agreements with the State of New York and all appropriate agencies to effect the 2020 STOP DWI Plan, said agreements to be in such form as the County Attorney shall approve.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Safety & Law Enforcement Committee

Fr: Alex Rau, E-911 Coordinator

Re: Authorize agreement with Verizon Wireless for the lease of communications tower space

Date: September 5, 2019

Purpose of Resolution:

<Insert detailed statement and justification here>

Is subject of Resolution mandated? Explain:

<Insert Explanation Here>

Is this a renewal of a prior contract? Yes/No

Date of prior contract? <Insert Dates Here>

Amount authorized by prior contract \$<Insert Amount Here>

Does Resolution require expenditure of funds? Yes/No

If "Yes", provide the following information

Amount to be authorized by Resolution: \$<Insert Amount Here>

Are funds already budgeted? Yes/No

If "Yes" specify appropriation code(s): <Insert Code(s) Here>

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$<Insert Amount Here>

Grant(s): \$<Insert Amount Here>

State: \$<Insert Amount Here>

Other: \$<Insert Amount Here>

Federal Government:\$<Insert

(Specify):

Here>

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Alex Rau E-911 Coordinator

AUTHORIZE COUNTY MANAGER TO EXECUTE AN AGREEMENT WITH VERIZON WIRELESS FOR THE LEASE OF COMMUNICATIONS TOWER SPACE ON COUNTY OWNED COMMUNICATIONS FACILITIES

WHEREAS, Verizon Wireless wishes to enter into a long-term lease (s) of tower space at communications facilities owned by the County of Sullivan, and

WHEREAS, the County of Sullivan has passed Local Law #1 of 2019 to allow for the entering of a lease of county owned communications towers for a term not to exceed forty (40) years, and

WHEREAS, it is in the best interest of Sullivan County and our communities for communications carriers to utilize existing communications towers and facilities when feasible, and

WHEREAS, said lease (s) with Verizon Wireless would give them the opportunity to improve cellular signal to underserved areas of Sullivan County, and

WHEREAS, the lease terms shall be negotiated with the County Manager's Office and appropriate staff.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to negotiate and execute any agreements, and associated documents, with Verizon Wireless pertaining to the lease of County owned communications towers.

BE IT FURTHER RESOLVED, that all documents and agreements must be in such form as the County Attorney shall approve.



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Safety & Law Enforcement Committee

Fr: Cheryl Towne,

Re: To authorize the County Manager to enter into a Modification Agreement with National Medical Service

Date: September 5, 2019

Purpose of Resolution:

Our 2014 contract with National Medical Services Lab had a not-to-exceed amount of \$40,000.00. This amount was lowered on the 2018 contract to \$30,000.00. The office exceeded that amount in 2018 and will exceed it again in 2019. We are requesting the original \$40,000.00 be reinstated.

Is subject of Resolution mandated? Explain:

Autopsies and toxicology reports are mandated by County Law.

Is this a renewal of a prior contract? Yes

Date of prior contract? January 1st, 2014 thru December 31st, 2014 with 3 additional yearly extensions.

Amount authorized by prior contract: \$40,000.00

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$40,000.00

Are funds already budgeted? Yes

If "Yes" specify appropriation code(s): A11875-47-4720

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$ 40,000.00

Grant(s): \$N/A

State: \$N/A
Federal Government: N/A

Other: N/A
(Specify):

Specify Compliance with Procurement Procedures:
N/A

Person(s) responsible for monitoring contract (Title): Cheryl Towne

RESOLUTION INTRODUCED BY PUBLIC SAFETY AND LAW ENFORCEMENT COMMITTEE TO AMEND RESOLUTION 29-18 TO INCREASE THE NOT-TO-EXCEED AMOUNT FOR TOXICOLOGY SERVICES FOR THE SULLIVAN COUNTY CORONER'S OFFICE.

WHEREAS, pursuant to Resolution No. 29-18, adopted by the County Legislature on January 18, 2019, National Medical Services Labs (NMS) 3701 Welsh Road, Willow Grove, PA 19090, were awarded a contract for medical-legal death investigation testing services required by the Coroner's Office being the service that Catskill Regional Medical Center contracts with, providing continuity to the process, and

WHEREAS, in order to continue providing adequate toxicology services to the Coroner's Office, there is a need to increase the not-to-exceed dollar amount authorized for the period January 1st, 2018 through December 31st, 2018 with four (4) additional, yearly extensions, based upon a projected annual volume of 75 cases per year, and

NOW, THEREFORE, BE IT RESOLVED, , that Resolution No. 29-18 is hereby amended to authorize a total not-to-exceed amount of \$40,000.00 for the period of January 1st, 2018 through December 31st, 2018, with four (4) additional yearly extensions, based on a projected annual volume of 75 cases per year,

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to enter into a Modification Agreement with National Medical Services Labs to increase the total not-to-exceed amount for the period January 1st, 2018 through December 31st, 2018 with four (4) yearly extensions to \$40,000.00, said agreement to be in such form as the County Attorney shall approve.