



## Sullivan County Government Services Committee

April 4, 2019 MINUTES  
9:45 AM

Committee Members:

Catherine Owens, Chair Nadia Rajs, Vice Chair Scott Samuelson Alan Sorensen Mark McCarthy

### **Call to Order**

Attendee Name	Title	Status	Arrived
Catherine Owens	Chair	Present	
Nadia Rajs	Vice Chair	Present	
Scott B. Samuelson	Legislator	Absent	
Alan Sorensen	Legislator	Present	
Mark McCarthy	Legislator	Present	

Terri Ward, Luis Alvarez, Joseph Perrello, Ira Steingart  
Joshua Potosek, Cheryl McCausland, Cora Edwards, Lori Benjamin, Russell Reeves, Dan Briggs, Allyson  
Lewis, Stephanie Brown, Janet Young, Nancy Buck, Dan Hust  
Ken Walter, David Sager, Jay Quintance, Chris Leser  
Isabella (Democrat), Al (Mid-Hudson), Fritz

### **Comments:**

### **Discussion:**

#### 1. New Voting Machines

Lori Benjamin and Josh Potosek spoke regarding the need for the new voting machines.

#### 2. Procurement Policy

Allyson Lewis and Cheryl McCausland indicated that the Procurement Policy needs to be updated every year. Anticipate that it will be voted on next month.

### **Reports:**

#### 1. Cornell Cooperative/Consumer Affairs

Vanessa from Cornell gave an update for Colleen Monihan.

#### 2. Sullivan County Community College

Jay Quaintance gave an update which included increase in monetary issues from the state, will present 2019-2020 budget proposal to the Legislature next month, working on hospital MOU in regard to the nursing program. He distributed a flyer on Kite Day, Golf Tournament and Women's Conference.

3. Purchasing & Central Services
4. Board of Elections
5. County Clerk

Dan Briggs stated today is Naturalization Ceremony for 25 new citizens and asking to adopt Donate Life month.

### **Resolution:**

#### **1. Designating April 2019 as Donate Life Month**

<b>RESULT:</b>	<b>CARRIED AT COMMITTEE [UNANIMOUS]</b>	<b>Next: 4/18/2019 10:00 AM</b>
<b>MOVER:</b>	Nadia Rajs, Vice Chair	
<b>SECONDER:</b>	Alan Sorensen, Legislator	
<b>AYES:</b>	Owens, Rajs, Sorensen, McCarthy	
<b>ABSENT:</b>	Samuelson	

### **Public Comment**

Ken Walter made a public comment.

### **Adjourn**

Nadia Rajs made a motion to adjourn, seconded by Alan Sorensen, meeting adjourned at 10:12am.



## Sullivan County Purchasing & Central Services

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

### Purchasing April 2019 Monthly Report

#### 1. BIDS AWARDED:

- **Stock Medication (B-19-09)**  
SDJA Corp. d/b/a Rock Hill Pharmacy Rock Hill, NY
- **Storage Batteries (B-19-08)**  
Shakelton Auto & Truck Center Monticello, NY
- **Surgical & Sundry Supplies (B-19-06)**  
Moore Medical LLC/McKesson Farmington, CT  
Home Health Pavilion Newburgh, NY  
Medline Industries, Inc. Mundelein, IL
- **Automotive, Light & Heavy Duty Replacement Parts-Chrysler O.E.M (B-19-07)**  
Healey Chrysler, Dodge, Jeep, Ram Beacon, NY
- **Conventional Chip Sealing of Approximately 23 Miles of Various County Roads & Micro Surfacing of Approximately 3 Miles of County Route 178 (B-19-11)**  
Suit-Kote Corporation Cortland, NY

#### 2. BIDS/QUOTES EXTENDED:

- **Copy Paper (B-18-12)**  
Paper Mart East Hanover, NJ
- **Concrete Catch Basin, Frames, and Grates (B-18-15)**  
Woodard's Concrete Products, Inc. Bullville, NY
- **Bridge Construction Materials (B-18-27)**  
AH Harris & Sons Inc./ HD Supply Construction LTD Albany, NY

#### 3. RFP'S ISSUED:

- Tele-Medicine Service for Psychiatric Care and Medication Assisted Treatment for Community Services #R-18-20 - Contract Phase
- Sullivan County Transit System Opportunities #R-18-22 - Under Review
- Self-Insured Workers Compensation Claims Administration Services #R-18-24 - Contract Phase

- Local District Foster Family Boarding Home Services for Family Services #R-18-40 - Under Review
- Host Compliance Services for Sullivan County #R-17-39 - Under Review
- Professional Auctioneer Services for Sullivan County #R-19-01- Contract Phase
- Loan Services for Planning and Environmental Management #R-19-02- Under Review
- Psychologist Services for the Division of Health and Family Services #R-19-03- Contract Phase
- Medical Consultant for Public Health Services- #R-19-04- Contract Phase
- Dietician for Office of the Aging, #R-19-05- Issued
- Safety Services Consultant for Self-Insured Workers Compensation, #R-19-06- Under Review
- Environmental Testing Services for New York Main Street, #R-19-07- Contract Phase
- Request for Qualifications for a NYSERDA Flex Tech Analysis for Domestic Hot Water Replacement @ACC, #R-19-09- Under Review

#### **4. BIDS ISSUED:**

- Cleaning of Leachate Collection Lines at the S. C. Landfill, #B-19-05- Under Review
- Window Replacement at the Government Center, #B-19-14- Under Review
- Conventional Chip Sealing of Approximately 23 miles of Various County Roads & Micro-Surfacing Approximately 3 miles, #B-19-11- Contract Phase
- All-In-One Power System- Reciprocating Air Compressor/Welder, #B-19-13-Under Review
- Exterminating Services, #B-19-15- Under Review
- Treatment Chemicals at Landfill, #B-19-16- Under Review
- Pile Driving Installation for 2 Co. Bridges, #B-19-17- Issued
- Steel and Aluminum, #B-19-18- Issued
- Removal of Waste Tires, #B-19-19- Issued
- Resurfacing Approximately 26 Miles of Various County Roads, #B-19-20- Issued
- Hydraulic Crane with Radio Remote Control & Outrigger, #B-19-21- Issued
- Canned Goods, #B-19-22- Issued
- Seasonal Produce, #B-19-23- Issued

#### **5. QUOTES ISSUED/AWARDED:**

- Amperometric Analyzers #Q-19-02- Awarded
- Fire Extinguisher Annual Maintenance #Q-19-03- Awarded
- Quote for Calculation of WC Payroll & Loss Experience #Q-19-06-Awarded
- Lorex Camera & Screens for NYSP #Q-19-07- Cancelled
- Manual Roller Window Shades @ S.C. Transportation Facility #Q-19-08- Awarded
- Cube let Ice Machine/ Water Dispenser #Q-19-09- Issued
- Supply & Install New Fire Alarm System @ Barryville #Q-19-10-Issed
- Mavic 2 Law Enforcement Drones #Q-19-11- Issued

#### **6. EXECUTED CONTRACTS:**

- Preparation of Zoning Code Amendments to Implement Recommendations of the Grow the Gateways Plan- #R-18-46, Nelson, Pope, & Voorhis, LLC
- Engineering & Design Services for a Deep Retrofit for 518 Broadway, Monticello, NY- #R-18-34- Ashley McGraw Architects, P.D.C
- Replacement of County Bridge No. #192, #B-18-83- R. DeVincentis Construction, Inc.
- Replacement of County Bridge No. #243 and No. #269- ING Civil, Inc.

## **7. Processed 305 Purchase Orders**



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Government Services Committee

**Fr:** Russell Reeves,

**Re:** Designating April 2019 as Donate Life Month

**Date:** April 4, 2019

**Purpose of Resolution:**

.Designate April 2019 as Donate Life Month

**Is subject of Resolution mandated? Explain:**

.No

**Is this a renewal of a prior contract? No**

**Date of prior contract? <Insert Dates Here>**

**Amount authorized by prior contract \$<Insert Amount Here>**

**Does Resolution require expenditure of funds? No**

**If "Yes", provide the following information**

**Amount to be authorized by Resolution: \$<Insert Amount Here>**

**Are funds already budgeted? Yes/No**

**If "Yes" specify appropriation code(s): <Insert Code(s) Here>**

**If "No", specify proposed source of funds:**

**Estimated Cost Breakdown by Source**

**County: None**

**Grant(s): \$<Insert Amount Here>**

**State: \$<Insert Amount Here>**

**Other: \$<Insert Amount Here>**

**Federal Government:\$<Insert**

**(Specify):**

**Here>**

**Specify Compliance with Procurement Procedures:**

N/A

**Person(s) responsible for monitoring contract (Title): Russell Reeves**

**Resolution No. 149-19****.RESOLUTION INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE  
TO PROCLAIM APRIL AS DONATE LIFE MONTH**

**WHEREAS**, the Office of the Sullivan County Clerk has memberships with NYSAC, New York State Association of Counties and NYSACC, New York State Association of County Clerks of New York, all of which have come together to collectively support April as Donate Life Month; and

**WHEREAS**, this observance pays tribute to organ and tissue donors and their families whose meaningful decision enable others to receive life-saving organs or tissue, whereby a transplant not only improves the quality of life for the recipient, but in many cases can save a life; and

**WHEREAS**, an individual's donation of organs can save up to eight lives while a donation of tissue can save the lives of up to seventy-five others; and

**WHEREAS**, there are approximately 9,500 men, women and children waiting for an organ transplant in New York State, which represents the third highest need in the nation, and there are approximately 400 New Yorkers who die each year while waiting for an organ transplant; and

**WHEREAS**, only 35% of New York State residents are currently registered as organ, eye and tissue donors, and

**WHEREAS**, there are tens of thousands of persons nationwide in need of bone, corneal or other tissue transplant; and

**WHEREAS**, a new online New York State Donate Life Registry located at [www.donatelife.ny.gov](http://www.donatelife.ny.gov) <<http://www.donatelife.ny.gov>> launched in October 2017, enabling New Yorkers to quickly and easily communicate their consent to give the gift of life and become organ and tissue donors; and

**WHEREAS**, legislation which took effect in February 2017 has allowed more than 55,000 sixteen and seventeen year olds to enroll in the New York State Donate Life Registry; and

**WHEREAS**, New Yorkers can help save lives by joining the New York State Donate Life Registry and reenrolling when they apply for, or renew, their New York State driver's license, or non-driver's license identification card, or on voter registration forms; and



**NOW THEREFORE BE IT RESOLVED**, the Sullivan County Legislature, in conjunction with the Sullivan County Clerk's Office, hereby proclaims April 2019 as Donate Life Month in Sullivan County.

**Moved by** Ms. Rajs, **Seconded by** Mr. Sorensen, put to a vote, and by a [Unanimous] vote carried and **declared duly adopted on motion** April 4, 2019.

COUNTY OF SULLIVAN)

I, ANNMARIE MARTIN, Clerk to the Legislature of the County of Sullivan do hereby certify that I have compared the foregoing copy of a resolution with the original thereof now on file in my office and the same is a correct transcript therefrom and of the whole of said original.

WITNESS my hand and seal of said Legislature this 4th of April 2019.

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Clerk to the Sullivan County Legislature