



## Sullivan County Government Services Committee

July 9, 2019 MINUTES  
9:45 AM

Committee Members:

Catherine Owens, Chair Nadia Rajsz, Vice Chair Scott Samuelson Alan Sorensen Mark McCarthy

### **Call to Order**

The Government Services Committee was called to order by Chair Owens at 9:45AM.

Attendee Name	Title	Status	Arrived
Catherine Owens	Chair	Present	
Nadia Rajsz	Vice Chair	Present	
Scott B. Samuelson	Legislator	Present	
Alan Sorensen	Legislator	Present	
Mark McCarthy	Legislator	Present	

### **Comments:**

### **Reports:**

1. Cornell Cooperative/Consumer Affairs

Nicole Shlevin gave an update.

2. Sullivan County Community College

Jay Quaintaince, President was not present.

3. Purchasing & Central Services

Director Allyson Lewis highlighted her report.

4. Board of Elections

Board of Elections Commissioners were not present.

5. County Clerk

County Clerk Dan Briggs discussed undocumented immigrants with drivers licenses.

### **Resolution:**

**1. To authorize Sullivan County to donate used voting machines to the SC School Board Districts.**

<b>RESULT:</b>	<b>CARRIED AT COMMITTEE [UNANIMOUS]</b>	<b>Next: 7/18/2019 10:00 AM</b>
<b>MOVER:</b>	Nadia Rajs, Vice Chair	
<b>SECONDER:</b>	Scott B. Samuelson, Legislator	
<b>AYES:</b>	Owens, Rajs, Samuelson, Sorensen, McCarthy	

**Public Comment**

There was no public comment.

**Executice Session:**

Mr. Samuelson moved to go into Executive Session to discuss letters d and e, seconded by Mrs Rajs agreed and carried at 10:01AM.

Mr. Steingart moved to come out of Executive Session at 10:37AM, seconded by Mr. Samuelson agreed and carried.

**Adjourn**

There being no further business, Mr. McCarthy moved to adjourn, seconded by Mrs. Owens, agreed and carried. The Government Service Committee was adjourned at 10:38AM.



## Sullivan County Purchasing & Central Services

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

### Purchasing July 2019 Monthly Report

#### 1. BIDS AWARDED:

- **Recapping & Mounting of Tires (B-19-37)**  
Custom Bandag of Newburgh. Linden, NJ
- **Thermal imaging Units for S. C. Sheriff (B-19-38)**  
Adorama Camera New York, NY
- **Night Vision Devices (B-19-39)**  
Strack, Inc. Yorktown, VA
- **Chemicals and Maintenance (B-19-35)**  
Advanced Chemical Systems Middletown, NY  
DonnaJanna Enterprises/My Price Supply, LLC Hackettstown, NJ  
E.A. Morse & Co. Inc. Middletown, NY  
Sanico, Inc. Binghamton, NY  
Triple A Supply Newburgh, NY

#### 2. BIDS/QUOTES EXTENDED:

- **Gates, Hydraulic Hoses, Fittings & Equipment (B-17-34)**  
Ferry, Inc Depew, NY
- **Eggs and Cheese (B-18-88)**  
Duso Food Distributors Ellenville, NY

#### 3. RFP'S ISSUED:

- Sullivan County Transit System Opportunities #R-18-22 - Contract Phase
- Local District Foster Family Boarding Home Services for Family Services #R-18-40 - Under Review
- Safety Services Consultant for Self-Insured Workers Compensation, #R-19-06- Under Review
- Medical Director for the S. C. Adult Care Center, #R-19-10-Under Review
- In School and Out of School Youth Services for the S. C. Workforce Area, #R-19-11- Contract Phase

- Bond Counsel for Sullivan County, #R-19-12- Contract Phase
- Municipal Financial Advisor Services for S. C., #R-19-13-Under Review
- Animal Care Control and Shelter Services for S. C., #R-19-14- Contract Phase
- Qualifications of Licensed Insurance Representatives, #R-19-15- Under Review
- Marketing/ Communication Services, #R-19-16- Under Review
- Salary Study for Sullivan County, #R-19-19-Under Review
- Leadership Training for Sullivan County, #R-19-20- Contract Phase
- Data Collection Services to Include Air Quality, Noise Environment, and Water Quality in Relation to Gas Compressor Unit, #R-19-21- Issued
- Occupational Therapy Services for S. C. Public Health, #R-19-22- Issued
- Occupational Medical Services, #R-19-23, Issued

#### **4. BIDS ISSUED:**

- Window Replacement at the Government Center, #B-19-14- Contract Phase
- Runway 15-33 Rehabilitation at S. C. Airport, #B-19-27- Under Review
- Construct Corporate Hangar at S. C. Airport, #B-19-28- Under Review
- Summer Youth transportation for Family Services, #B19-41- Under Review
- Two (2) Self Propelled Road Sweepers, #B-19-42- Under Review
- Tires for S. C. Department of Public Works, #B-19-43- Under Review
- Oil and Lubricants for Public Works, #B-19-44- Under Review
- Disposal of Scrap Metal, #B-19-47- Issued
- Meat & Fish, #B-19-45- Under Review
- Stone & Gravel, #B-19-46- Issued
- Frozen Dinners, #B-19-48- Issued

#### **5. QUOTES ISSUED/AWARDED:**

- Radar Message Sign & Accessories #Q-19-16- Under Review
- Cleaning and Disinfection of Cooling Towers #Q-19-19- Awarded
- Modular Battery Replacement Service #Q-19-21-Awarded
- Law Enforcement Drones #Q-19-22- Awarded
- Provide Carpet Tile & Cove Base #Q-19-23-Awarded
- Knapheide Truck Body #Q-19-24-Awarded
- Pumping & Disposal of Material from Various S. C. Septic Tanks #Q-19-25- Awarded
- SureTrac Trailer #Q-19-26- Issued
- HP Plotter #Q-19-27-Under Review

#### **6. EXECUTED CONTRACTS:**

- Comprehensive Study of the Sullivan County Emergency Medical Service System- #R-19-36, The Benjamin Center at SUNY New Paltz.
- 2019 Lawn Mowing Services- #B-18-75- Sennett Lawn Maintenance

- Engineering Services for Preparation and Submittal of Groundwater Quality monitoring Reports for S.C. Landfill, #QLF-18-01- Zion Environmental, LLC
- Pile Driving Installation for Two County Bridges #B-19-17- Parrott Enterprises, Inc.
- Environmental testing Services for the New York Main St., #R-19-07- Tectonic Engineering & Surveying Consultants, P.C.
- Personal Care and Home Health Care Aides for S.C. Public Health & Office for the Aging #R-17-14- Community Health Care
- Tele-Medicine Service for Psychiatric Care and Medication Assisted Treatment for Community Services #R-18-20-e-Psychiatry, LLC
- Various Rehabilitation Services for Adult Care Center, #R-17-53- Prime Rehabilitative Services
- Personal Care and Home Health Care Aides for S.C. Public Health & Office for the Aging #R-17-14- A&T Healthcare, LLC
- Cleaning of Leachate Collection Lines at S. C. Landfill, #B-19-05- Fred A. Cook Jr., Inc.
- Physical Therapy Services for S.C. Public Health, #R-17-16- Home P.T. Services, LLC
- Vending Machine Concession, #B-17-10- Pepsi Cola of the Hudson Valley
- Mailroom Services, #R-16-16- Kristt Company
- Psychiatric and Social Work Services for S. C. Jail, #R-15-19- Correctional Medical Care, Inc.

## **7. Processed 279 Purchase Orders**



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Government Services Committee

**Fr:** Cora Edwards, Commissioner of Board of Elections

**Re:** To authorize Sullivan County to donate used voting machines to the SC School Board Districts.

**Date:** July 9, 2019

**Purpose of Resolution:**

To enter into MOA's with various school districts in Sullivan County

**Is subject of Resolution mandated?** NO

>

**Is this a renewal of a prior contract?** No

**Does Resolution require expenditure of funds?** No

**If "Yes", provide the following information**

**Amount to be authorized by Resolution:** \$<Insert Amount Here>

**Are funds already budgeted?** Yes/No

**If "Yes" specify appropriation code(s):** <Insert Code(s) Here>

**If "No", specify proposed source of funds:**

**Estimated Cost Breakdown by Source**

**County:** \$<Insert Amount Here>

**Grant(s):** \$<Insert Amount Here>

**State:** \$<Insert Amount Here>

**Other:** \$<Insert Amount Here>

**Federal Government:** \$<Insert

**(Specify):**

**Here>**

**Specify Compliance with Procurement Procedures:**

N/A

**Person(s) responsible for monitoring contract (Title):** Cora Edwards Commissioner of Board of Elections

**TO AUTHORIZE THE SULLIVAN COUNTY BOARD OF ELECTIONS TO DONATE USED VOTING MACHINES TO THE SULLIVAN COUNTY SCHOOL BOARD DISTRICTS.**

**WHEREAS**, several School Districts in Sullivan County have expressed an interest in acquiring used Image Cast Precinct (ICP) Voting Machines from the Sullivan County Board of Elections; and

**WHEREAS**, Sullivan County is willing to donate its Image Cast Precinct (ICP) Voting Machines to Sullivan County School Boards; and

**WHEREAS**, the New York State Board of Elections has authorized the use of the voting machines by the School Districts as contemplated by this Resolution; and

**WHEREAS**, Sullivan County will enter into a Memorandum of Agreement with each School District that accepts the ICP Voting Machines to enable their use and to require the School Districts to return the Voting Machines to the County Board of Elections for disposal at the end of their period of usefulness.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the County Manager to enter into a Memorandum of Agreement with each Sullivan County School Board District that requests the use of the County's former Image Cast Precinct (ICP) Voting Machines in such form as approved by the County Attorney.