



Sullivan County Government Services Committee

August 1, 2019 MINUTES
9:45 AM

Committee Members:

Catherine Owens, Chair Nadia Rajsz, Vice Chair Scott Samuelson Alan Sorensen Mark McCarthy

Call to Order

Attendee Name	Title	Status	Arrived
Catherine Owens	Chair	Absent	
Nadia Rajsz	Vice Chair	Present	
Scott B. Samuelson	Legislator	Present	
Alan Sorensen	Legislator	Present	
Mark McCarthy	Legislator	Present	

Comments:

Reports:

1. Cornell Cooperative/Consumer Affairs

Nicole Slevin, CCE Administrator and Diversity Officer highlighted and distributed the Extension Connection August 2019 issue.

2. Sullivan County Community College

President Jay Quaintance highlighted the fall enrollment numbers

3. Purchasing & Central Services

Allyson Lewis highlighted her monthly report.

4. Board of Elections

Both Board of Election Commissioners were not present.

5. County Clerk

Deputy County Clerk, Russell Reeves gave a brief report on the Clerk and DMV offices.

Resolution:

1. To adopt the 2019-2020 SCCC Budget.

RESULT:	CARRIED AT COMMITTEE [UNANIMOUS]	Next: 8/15/2019 10:00 AM
MOVER:	Scott B. Samuelson, Legislator	
SECONDER:	Mark McCarthy, Legislator	
AYES:	Rajsz, Samuelson, Sorensen, McCarthy	
ABSENT:	Owens	

Public Comment

There were no public comments made.

Adjourn



Sullivan County Purchasing & Central Services

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

Purchasing August 2019 Monthly Report

1. BIDS AWARDED:

- **Disposal of Scrap Metal (B-19-47)**
Upstate Shredding . Oswego, NY
- **Tire for Division of Public Works (B-19-43)**
Case Tire Service, Inc. Honesdale, PA
- **Oil and Lubricants (B-19-44)**
BWE, LLC Manchester, NH
- **Meat and Fish (B-19-35)**
Dino Mavros Co, Inc. Montgomery, NY
Mivila Foods Paterson, NJ
Nat Kagan Meat & Poultry, Inc. Woodridge, NY
- **Two (2) Self-Propelled Road Sweepers for Public Works (B-19-42)**
Robert H. Finke & Sons, Inc. Selkirk, NY

2. BIDS/QUOTES EXTENDED:

- **Copy Paper (B-18-12)**
PaperMart East Hanover, NJ

3. RFP'S ISSUED:

- Sullivan County Transit System Opportunities #R-18-22 - Contract Phase
- Safety Services Consultant for Self-Insured Workers Compensation, #R-19-06- Under Review
- Medical Director for the S. C. Adult Care Center, #R-19-10-Resolution Phase
- In School and Out of School Youth Services for the S. C. Workforce Area, #R-19-11- Contract Phase
- Bond Counsel for Sullivan County, #R-19-12- Contract Phase
- Municipal Financial Advisor Services for S. C., #R-19-13-Contract Phase
- Qualifications of Licensed Insurance Representatives, #R-19-15- Resolution Phase
- Marketing/ Communication Services, #R-19-16- Under Review
- Salary Study for Sullivan County, #R-19-19-Under Review
- Data Collection Services to Include Air Quality, Noise Environment, and Water Quality in Relation to Gas Compressor Unit, #R-19-21- Under Review
- Occupational Medical Services, #R-19-23, Resolution Phase

- Master Plan Services for the Development of a Facilities Plan for Sullivan County, #R-19-24-Issued
- Physical, Occupational, and Speech Therapy Services for Public Health, #R-19-25- Issued
- Psychologist Services for the Sullivan County Child Advocacy Center, #R-19-25- Issued

4. BIDS ISSUED:

- Runway 15-33 Rehabilitation at S. C. Airport, #B-19-27- Under Review
- Construct Corporate Hangar at S. C. Airport, #B-19-28- Under Review
- Summer Youth transportation for Family Services, #B19-41- Under Review
- Stone & Gravel, #B-19-46- Under Review
- Frozen Dinners, #B-19-48- Under Review
- Custodial Cleaning Services, #B-19-49-Issued
- Ice Control Materials, #B-19-50- Issued
- Early Intervention Transportation-Fall/Spring, #B-19-51-Issued
- Re-Roofing of Upper and Lower EPDM Roof at Government Center, #B-19-52-Issued
- Replace Aviation Fuel Farm at S. C. Airport, #B-19-53-Issued

5. QUOTES ISSUED/AWARDED:

- Radar Message Sign & Accessories #Q-19-16- Awarded
- SureTrac Trailer #Q-19-26- Awarded
- HP Plotter #Q-19-27- Awarded
- Well decommissioning #Q-19-28- Issued

6. EXECUTED CONTRACTS:

- Leadership Training Services- #R-19-20, ESI Employee Services Inc. D/B/A ESI Group
- Nurse Practitioner in Psychiatry for Community Services- #B-18-17- Diane Baynon
- Window Replacement at the Government Center-#B-19-14- Keller Glass Specialty, Inc.

7. Processed 232 Purchase Orders



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Government Services Committee

Fr: AnnMarie Martin, Clerk to the Legislature

Re: Adopt the 2019-2020 SCCC Budget

Date: August 1, 2019

Purpose of Resolution:

<Insert detailed statement and justification here>

Is subject of Resolution mandated? Explain:

<Insert Explanation Here>

Is this a renewal of a prior contract? Yes/No

Date of prior contract? <Insert Dates Here>

Amount authorized by prior contract \$<Insert Amount Here>

Does Resolution require expenditure of funds? Yes/No

If "Yes", provide the following information

Amount to be authorized by Resolution: \$ <Insert Amount Here>

Are funds already budgeted? Yes/No

If "Yes" specify appropriation code(s): <Insert Code(s) Here>

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$4,300,000

Grant(s): \$<Insert Amount Here>

State: \$<Insert Amount Here>

Other: \$<Insert Amount Here>

**Federal Government:\$<Insert
Here>**

(Specify):

Specify Compliance with Procurement Procedures:

N/A

**Person(s) responsible for monitoring contract (Title): AnnMarie Martin Clerk to the
Legislature**

ADOPT THE 2019-2020 SCCC BUDGET

WHEREAS, the Sullivan County Community College Board of Trustees has filed its 2019-2020 Operating Budget with the Sullivan County Legislature, and

WHEREAS, a Public Hearing on the Sullivan County Community College Operating Budget has been held by the Sullivan County Legislature in compliance with New York State law; and

WHEREAS, the proposed Budget for 2019-2020 has appropriations in the amount of \$18,303,021 with the County's share to be raised by tax revenue in the amount of \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition; and

NOW THEREFORE BE IT RESOLVED, that the 2019-2020 Operating Budget be approved in the amount of \$18,303,021 and the County's share to be levied and assessed against the taxable real property of Sullivan County on the 2020 tax rolls at \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition.