



Sullivan County Government Services Committee

March 7, 2019 MINUTES
9:45 AM

Committee Members:

Catherine Owens, Chair Nadia Rajs, Vice Chair Scott Samuelson Alan Sorensen Mark McCarthy

Call to Order

Attendee Name	Title	Status	Arrived
Catherine Owens	Chair	Present	
Nadia Rajs	Vice Chair	Present	
Scott B. Samuelson	Legislator	Present	
Alan Sorensen	Legislator	Present	
Mark McCarthy	Legislator	Present	

Terri Ward, Ira Steingart, Joseph Perrello, Luis Alvarez
Cheryl McCausland, Joshua Potosek, Andy Ford, Lori Benjamin, Cora Edwards, Allyson Lewis, Russell Reeves, Janet Young, Nancy Buck, Tom Cawley, Stephanie Brown
Ken Walters, Sean Walsh, Colleen Monahan
Al (Mid-Hudson), Isabella (Democrat)

Comments:

Nadia Rajs made comments about the County paying for a study on the compressor station regarding Millennium pipeline and doing a health study.

Reports:

1. Cornell Cooperative/Consumer Affairs

Colleen Monahan and Sean Walsh gave an update on Cornell Cooperative Extension.

2. Sullivan County Community College

No one was present to give an update on SCCC.

3. Purchasing & Central Services

Allyson Lewis gave an update on Purchasing.

4. Board of Elections

Lori Benjamin and Cora Edwards gave an update on the BOE.

5. County Clerk's Annual Report

Russell Reeves gave an update on the County Clerk's Office.

Resolution:

1. To authorize the County Manager to sign attestations.

RESULT:	CARRIED AT COMMITTEE [UNANIMOUS]	Next: 3/21/2019 10:00 AM
MOVER:	Nadia Rajs, Vice Chair	
SECONDER:	Alan Sorensen, Legislator	
AYES:	Owens, Rajs, Samuelson, Sorensen, McCarthy	

Public Comment

Ken Walters made a public comment.

Adjourn

Scott Samuelson made a motion to adjourn, seconded by Alan Sorensen, meeting adjourned at 10:14 am



Sullivan County Purchasing & Central Services

SULLIVAN COUNTY GOVERNMENT CENTER

PO BOX 5012

AddressCity, AddressState, AddressPostal

Purchasing March 2019 Monthly Report

1. BIDS AWARDED:

- **Replacement of Co. Bridge No. 192 (B-18-83)**
R. DeVincentis Construction Binghamton, NY
- **Replacement of Co. Bridge No. 243 & No. 269 (B-18-84)**
ING Civil, Inc. Watervliet, NY
- **Replacement Parts & Supplies for Automotive & Light Duty Trucks (B-19-01)**
 - Fleetpride New Windsor, NY
 - Shakelton Auto & Truck Center Monticello, NY
 - Healey Ford Lincoln, LLC Goshen, NY
 - Arthur Glick Truck Sales Monticello, NY
 - WS Healey Chevy-Buick Inc New Hampton, NY
 - Advance Auto Parts Monticello, NY
- **Replacement Parts & Supplies for Medium and Heavy Duty Trucks (B-19-02)**
 - Fleetpride New Windsor, NY
 - Mid Hudson Mack, Inc Montgomery, NY
 - Stadium International Trucks Binghamton, NY
 - Shakelton Auto & Truck Center Monticello, NY
 - Campbell Freightliner of Orange County Montgomery, NY
 - Advance Auto Parts Monticello, NY
 - Arthur Glick Truck Sales Monticello, NY
 - Healey Ford Lincoln, LLC Goshen, NY

2. RFP'S ISSUED:

- Tele-Medicine Service for Psychiatric Care and Medication Assisted Treatment for Community Services #R-18-20 - Contract Phase
- Sullivan County Transit System Opportunities #R-18-22 - Under Review
- Self-Insured Workers Compensation Claims Administration Services #R-18-24 - Contract Phase
- Request for Qualifications for Engineering and Design Services for a Deep Energy Retrofit for 518 Broadway, Monticello #RQ-18-34 - Awarded

- Local District Foster Family Boarding Home Services for Family Services #R-18-40 - Under Review
- Preparation of Zoning Code Amendments to Implement Recommendations of Grow the Gateway Plan #R-18-46- Awarded
- Phase I-Environmental Assessment for 2 Locations-18 Joyland Road and 26 Hamilton Ave- Under Review
- Host Compliance Services for Sullivan County #R-17-39 - Under Review
- Professional Auctioneer Services for Sullivan County #R-19-01- Under Review
- Loan Services for Planning and Environmental Management #R-19-02- Under Review
- Psychologist Services for the Division of Health and Family Services #R-19-03- Resolution Phase
- Medical Consultant for Public Health Services- #R-19-04-Under Review

3. BIDS ISSUED:

- Cleaning of Leachate Collection Lines at the S. C. Landfill, #B-19-05- Under Review
- Surgical and Sundry, #B-19-06- Under Review
- Automotive, Light & Heavy Duty Replacement Parts- Chrysler (O.EM.)- #B-19-07- Under Review
- Storage Batteries, #B-19-08- Issued
- Stock Medication, #B-19-09- Issued
- Window Replacement at the Government Center, #B-19-10- Issued
- Conventional Chip Sealing of Approximately 23 miles of Various County Roads & Micro-Surfacing Approximately 3 miles, #B-19-11- Issued

4. QUOTES ISSUED/AWARDED:

- Mat Service for Various County Building #Q-19-01- Awarded
- Amperometric Analyzers #Q-19-02- Under Review
- Fire Extinguisher Annual Maintenance #Q-19-03- Under Review
- Electric Gate Upgrade #Q-19-04-Awarded
- 2018 Chevy Malibu #Q-19-05-UAwarded
- Quote for Calculation of WC Payroll & Loss Experience #Q-19-06-Under Review
- Lorex Camera & Screens for NYSP #Q-19-07- Issued

5. EXECUTED CONTRACTS:

- Agreement for CHHA- Public Health Services- Carol Ryan
- Elevator Inspection and Maintenance Services- Automated Elevator Services- #B-14-34

6. Processed 271 Purchase Orders



Sullivan County County Clerk
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
AddressCity, AddressState, AddressPostal

<Insert Title of Report Here>

<Insert Report Here>

CLERKS REPORT TO THE LEGISLATURE OF THE COUNTY

In accordance with Section 406 of the County Law,
I herewith transmit statement of all monies received by this office during the fiscal year ending December 31, 2018.

2018	State Revenue	County Revenue	Town Revenue	Difference 2017	
MORTGAGE TAX					
Mortgages Recorded-1679				(56.00)	-3.23%
Town Mortgage Tax			\$1,552,490.88	\$150,619.48	10.74%
County Mortgage tax		\$776,769.30		\$75,572.72	10.78%
SONYMA Mortgage Tax	\$727,564.63			\$79,268.40	12.23%
Total	\$727,564.63	\$776,769.30	\$1,552,490.88	\$305,460.60	11.10%
CLERK FEES					
Documents Recorded-9257				(623)	-6.31%
Clerks Fees		\$882,349.75		(\$31,216.37)	-3.42%
Passports		\$25,470.00		\$7,130.00	38.88%
Pistol Permits		\$23,647.25		(\$3,903.50)	-14.17%
County Court Fines		\$10,208.11		(\$1,290.94)	-11.23%
County Court Stop DWI Fines		\$21,085.00		\$3,182.00	17.77%
Total		\$962,760.11		(\$26,098.81)	-2.64%
STATE TAXES/FEES					
Deeds Recorded-4091				(53)	-1.28%
NYSDTF-Real Estate Transfer Tax Unit	\$1,552,073.19			(\$647,523.04)	-29.44%
NYS Unified Court System	\$536,754.00			\$20,349.00	3.94%
NYS Education Dept.	\$214,891.50			(\$8,053.75)	-3.61%
NYSDTF-Office of Real Property Tax Services	\$582,941.00			(\$9,256.00)	-1.56%
NYS Department of State (Notary fees)	\$14,040.00			\$4,760.00	51.29%
Total	\$2,900,699.69			(\$639,723.79)	-18.07%

I, Daniel L. Briggs, being duly sworn, says that I am the Clerk of Sullivan County:
That the foregoing statement is in all respects a full and true statement of all monies received by him as Clerk to the best of his knowledge and belief.

Dated: January 22, 2019

State of New York

Daniel L. Briggs

Attachment: 2018 Annual Report (County Clerk's Annual Report)



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Government Services Committee

Fr: April McBride,

Re: TO AUTHORIZE THE COUNTY MANAGER TO SIGN ATTESTATIONS

Date: March 7, 2019

Purpose of Resolution: To authorize the County Manager to sign attestations in connection with Sullivan County Community College's Start-Up NY Plan

Is subject of Resolution mandated? Explain: NO

Is this a renewal of a prior contract? NO

Date of prior contract? N/A

Amount authorized by prior contract \$ N/A

Does Resolution require expenditure of funds? NO

If "Yes", provide the following information

Amount to be authorized by Resolution: \$<Insert Amount Here>

Are funds already budgeted? Yes/No

If "Yes" specify appropriation code(s): <Insert Code(s) Here>

If "No", specify proposed source of funds:

Estimated Cost Breakdown by Source

County: \$<Insert Amount Here>

Grant(s): \$<Insert Amount Here>

State: \$<Insert Amount Here>

Other: \$<Insert Amount Here>

Federal Government: \$<Insert

(Specify):

Here>

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): April McBride

Resolution No. 113-19

RESOLUTION NO.: ____ INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN ATTESTATIONS IN CONNECTION WITH SULLIVAN COUNTY COMMUNITY COLLEGE'S START-UP NY PLAN

WHEREAS, the START-UP NY law went into effect in June 2013;

WHEREAS, on January 11, 2016, The State University of New York ("SUNY") and the New York State Department of Economic Development ("NYSEDED") notified Sullivan County Community College ("SCCC") that its amended START-UP NY Plan had been approved;

WHEREAS, in connection with such approval, the County of Sullivan has been requested to sign attestations with respect to the real property on which SCCC's campus is located;

WHEREAS, the County of Sullivan holds title to the real property on which SCCC's campus is located in trust for SCCC.

NOW, THEREFORE, BE IT RESOLVED, the County Manager, be and hereby is authorized to execute the aforesaid attestations, in such form as the County Attorney shall approve.

Moved by Ms. Rajsz, Seconded by Mr. Sorensen, put to a vote, and by a [Unanimous] vote carried and **declared duly adopted on motion** March 7, 2019.

COUNTY OF SULLIVAN)

I, ANNMARIE MARTIN, Clerk to the Legislature of the County of Sullivan do hereby certify that I have compared the foregoing copy of a resolution with the original thereof now on file in my office and the same is a correct transcript therefrom and of the whole of said original.

WITNESS my hand and seal of said Legislature this 7th of March 2019.

Clerk to the Sullivan County Legislature