



**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To: Public Works Committee**

**Fr: Edward McAndrew, Commissioner**

**Re: SCIA Corporate Bulk Hangar design contract with Passero Assoc.**

**Date: June 12, 2018**

**Purpose of Resolution:**

To Award a contract for design of a Corporate Bulk Hangar at the Sullivan County International Airport.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes**

**If "Yes", provide the following information**

**Amount to be authorized by Resolution: \$60,000**

**Are funds already budgeted? Yes**

**If "Yes" specify appropriation code(s): A-5610-210-2102**

**If "No", specify proposed source of funds: NYSDOT**

**Estimated Cost Breakdown by Source**

**County: \$99,000.00**

**Grant(s):**

**State: \$891,000.00**

**Other:**

**Federal Government:**

**(Specify):**

**Specify Compliance with Procurement Procedures:**

N/A

**Person(s) responsible for monitoring contract (Title): Edward McAndrew Commissioner**

**Resolution No. 275-18**

**RESOLUTION TO AUTHORIZE THE AWARD FOR ENGINEERING SERVICES FOR THE CORPORATE BULK HANGAR AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT TO PASSERO ASSOCIATES**

**WHEREAS**, a grant between the County of Sullivan and the New York State Aviation Capital Grant Program/ New York State Department of Transportation (NYSDOT) has been fully executed in the amount of \$ 990,000.00; and

**WHEREAS**, the NYSDOT's share would be 90% of the total project cost; and

**WHEREAS**, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends award of the engineering service to the firm Passero Associates.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$ 60,000 for Engineering Services; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be attached to any necessary agreements in connection with this project.

**Moved by Ms. Rajsz, Seconded by Mr. Sorensen**, put to a vote, and by a [Unanimous] vote carried and **declared duly adopted on motion** June 12, 2018.

COUNTY OF SULLIVAN)

I, ANNMARIE MARTIN, Clerk to the Legislature of the County of Sullivan do hereby certify that I have compared the foregoing copy of a resolution with the original thereof now on file in my office and the same is a correct transcript therefrom and of the whole of said original.

WITNESS my hand and seal of said Legislature this 12th of June 2018.

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Clerk to the Sullivan County Legislature