



**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Public Works Committee

Fr: Edward McAndrew, Commissioner

Re: Award Engineering Service to Passero Assoc. for Runway 15-33 Rehab Project

Date: June 12, 2018

Purpose of Resolution:

To award Design Engineering Services for the Sullivan County Airport to Runway 15-33 Rehabilitation Project Design to Passero Associates.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes

If "Yes", provide the following information

Amount to be authorized by Resolution: \$300,000.00

Are funds already budgeted? No

If "Yes" specify appropriation code(s):

If "No", specify proposed source of funds: Airport Capital Improvement

Estimated Cost Breakdown by Source

County: \$15,000.00

Grant(s):

State: \$15,000.00

Other:

Federal Government: \$270,000.00

(Specify):

Specify Compliance with Procurement Procedures:

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew Commissioner

RESOLUTION TO AUTHORIZE THE AWARD FOR ENGINEERING SERVICES FOR THE SULLIVAN COUNTY AIRPORT – REHABILITATE RUNWAY 15-33 DESIGN

WHEREAS, Resolution No. 49-18 authorized the County Manager to apply for and execute AIP grants, Agreements, Contract, Certifications and Documentation for Engineering Services; and

WHEREAS, a grant between the County of Sullivan and the FAA has been fully executed in the amount of \$300,000.00 which covers the 90% FAA share of the total project cost in the amount of \$270,0000.00; and

WHEREAS, the New York State Department of Transportation share would be 5% of the total project cost; and

WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends award of the engineering service to the firm Passero Associates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$300,000 for Design Services; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source award agreement*) to execute any and all necessary documents to submit the AIP application for funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the AIP funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be attached to any necessary agreements in connection with this project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.