



Sullivan County County Manager
SULLIVAN COUNTY GOVERNMENT CENTER
100 NORTH STREET
PO BOX 5012
AddressCity, AddressState, AddressPostal

County Manager's Monthly Report 6-12-18

County Manager's Activities

- Met with commissioners and department heads to discuss current issues, initiatives and concerns
- Participated in labor negotiations
- Attended Sullivan County Land Bank kickoff
- Developed RFP to enhance public transportation
- Continue to investigate options for municipal and private-sector broadband
- Participated in Emergency Operations Center's team response to devastating windstorm
- Attended post-storm action meeting at Emergency Training Facility
- Discussed storm recovery funding with Pat Pomeroy of Hudson Valley Regional Council
- Met with Town of Rockland officials about Livingston Manor Riverwalk project
- Working on CFA applications for broadband, shovel-ready sites and shared space for job training/development center
- Attended NYSAC County Administrators meeting
- Developing solar project for landfill
- Attended SUNY Sullivan Presidential Inauguration
- Exploring potential Upper Delaware Scenic Byway Visitors Center in Callicoon
- Met with NYS Office of Indigent Legal Services to discuss caseload reduction and arraignment proposals' impacts on County

- Gave well-received speech at County's Memorial Day Service at Veterans Cemetery in Liberty
- Participated in annual review with Enterprise
- Attended Partnership's investors/networking mixer
- Interviewing candidates for Aging Director position
- Attended BOCES graduation
- Emceed Care Center at Sunset Lake unveiling ceremony
- Discussed various initiatives and issues with Deputy County Manager
- Held meetings with committee chairs and department heads to discuss monthly agendas
- Attended monthly Legislative Committee and Full Board meetings

Deputy County Manager's Activities

- Coordinated with Emergency Operations Center and Barryville DPW station during and after catastrophic windstorm
- Finalized PBA contract and proposal to LIU
- Reconstituted leadership training, this time for staff, hosting 20-40 employees every Wednesday
- Initiated and oversaw completion of transfer of DA's records from County Courthouse to Cimarron Road building, addressing both safety issues in DA's Office and weight concerns in Courthouse's dome
- Served as keynote speaker at both Leadership Sullivan graduation ceremony and Partnership's investors/networking mixer
- Collaborating with Joel Rosenman of Woodstock Ventures to secure support for Woodstock 50th initiatives
- Spearheading electronic signature policy implementation
- Held labor management meetings at Care Center at Sunset Lake
- Reviewed RFP and made recommendations on engineering quotes for projects affecting County buildings
- Provided feedback on vehicle, Purchasing and Public Works policies

- Led Care Center at Sunset Lake rebranding from start to finish, culminating in unveiling ceremony
- Set up meeting with Town of Liberty to discuss potential development opportunities at County campus in Liberty

Director of Communications' Activities

- Took nearly 300 photographs for ITS for new ID badge keypasses
- Continued to develop and modify content before, during and after debut of new County website
- Coordinated Citizen of the Month ceremony, including interview of honoree for press release, developing certificate and posting photos
- Prepared County Manager's Newsletter, which led to media request to feature DPW Sign Shop on TV
- Participating in ongoing Woodstock 50th Anniversary planning meetings
- Coordinated and documented Care Center at Sunset Lake rebranding unveiling ceremony
- Took over 200 photos of Care Center staff (all three shifts) for future marketing purposes, highlighting care, compassion and competency
- Preparing photos of local scenery for mounting in Care Center's hallways and public rooms
- Attended SCVA's Annual Brochure Exchange and BBQ in Hurleyville
- Helping develop potential fly-in event at County Airport
- Set up and coordinated Land Bank kickoff press event in Monticello
- Documented Land Bank's first demolition at 85 High Street in Monticello, posted video and photos
- Participated in State emergency leadership training at Emergency Training Facility
- Photographed and posted pictures of County's Memorial Day Service in Liberty
- Brought unpaid intern on board for month of June; maintaining primary responsibility for his workload
- Coordinated media tours of Care Center and Airport
- Presented Priscilla Bassett with certificate of recognition on behalf of Legislature

- Preparing advertising campaign for Planning's Entrepreneur Training
- Working with DFS on caseworker recruitment efforts
- Participated in post-windstorm debriefing to study what worked and what didn't in response
- Assisted Care Center in producing content for latest monthly newsletter, "Sunset Lake News"
- Planning a radio tower project ribboncutting
- Wrote and edited letters and other documents for various County officials
- Answered and forwarded multiple media inquiries
- Proofread documents for various departments
- Took possession of new HD video camera; developing numerous ways to use it to promote County staff, services and activities
- Still maintain and regularly post to Facebook, Twitter, Instagram, LinkedIn and YouTube channels
- Continue to increase Facebook activity across a range of channels, posting press releases, alerts, photos and videos throughout each week:
 - o Main SC Gov't. Facebook page has 2,881 fans (up by more than 200 from last month)
 - o Public Health Services page has 325 fans
 - o 911 page has 3,077 fans
 - o Bureau of EMS has 1,168 fans
 - o Fort Delaware has 205 fans
 - o Office for the Aging Senior Nutrition Program has 69 fans (static)
 - o New page for Sullivan Recycles program has 107 fans (up by 70 since last month)
 - o New page for Homegrown Artists Exhibition Program has 36 fans
- Twitter page has 243 followers, including Governor's Office and NYSAC
- Instagram page has 336 followers
- LinkedIn page has 29 followers

- YouTube channel has 17 subscribers